

FREQUENTLY ASKED QUESTIONS (FAQs)

Supply, Delivery, Commissioning and Maintenance of Fire-Fighting Vehicles and Equipment for the Trinidad And Tobago Fire Services

1. *What is the purpose of this Request for Proposals?*

The purpose of this Request for Proposals is to identify for contract, a suitably qualified and experienced Vendor(s) with the necessary resources to supply, deliver, commission fire-fighting vehicles and equipment for the Trinidad and Tobago Fire Services. The Vendor(s) will also be required to provide maintenance and end-user training, as well as associated after-sale services during the warranty period.

2. *Are there any eligibility requirements for this Procurement Process?*

In order to be eligible for evaluation and/or consideration to provide the Services, the Proponent must be able to demonstrate the following:

1. Submission of receipt for the purchase of the RFP package;
2. Garage facilities in Trinidad suitable for the provision of maintenance services during the warranty period;
3. Specifications for the vehicles and equipment that meet or exceed the requirements;
4. Independently Audited Financial Statements (for Companies) or Accountant's Reports (for partnerships and sole proprietors only) for the financial years 2012, 2013 and 2014, prepared in accordance with International Financial Reporting Standards **or any other such internationally accepted accounting standards**. The financial statements must clearly identify the individual financial position of the Proponent (For Joint Ventures, each member MUST meet this requirement);
5. Certificate of Registration, Incorporation (and Certificate of Continuance, where applicable) for at least four (4) years (For Joint Ventures, each member MUST meet this requirement);
6. Valid Statutory Documents inclusive of Income Tax and VAT Clearance Certificates and National Insurance Board Compliance Certificate, or equivalent documents for international proponents;
7. Firms must submit all supporting documents as required by Section 6 of the RFP.

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3. *Are Proponents required to submit a Bid Bond with their Proposals?*

Each Proposal must be accompanied by a Bid Bond in the value stated below for each Lot, in a form acceptable to UDeCOTT, from a bank acceptable to UDeCOTT, and shall be valid for thirty-five (35) days beyond the end of the Tender Proposal Validity Period. Personal or company cheques are not acceptable.

- Lot 1 – TT\$3,000,000.00
- Lot 2 – TT\$1,000,000.00
- Lot 3 – TT\$500,000.00

4. *Would consideration be given to proposals submitted for partial lots?*

A Proponent may submit a Proposal for one or more complete Lot(s) of vehicles and equipment. UDeCOTT reserves the right to award one or multiple contracts for the completion of the entire project.

5. *Would consideration be given to proposals submitted by international Proponents?*

A prerequisite for an acceptable proposal is established garage facilities located in Trinidad, suitable for the provision of maintenance services during the warranty period. International Proponents shall demonstrate an established and sustainable relationship with a local entity for the provision of these services.

6. *Would consideration be given to proposals submitted by local Proponents?*

Local Proponents shall demonstrate an established and sustainable relationship with an overseas manufacturer or vendor as evidenced by an Agency Agreement which must be submitted with its Proposal.