



THE URBAN DEVELOPMENT CORPORATION OF TRINIDAD AND TOBAGO LIMITED (UDeCOTT)

REQUEST FOR PROPOSAL CHARLOTTEVILLE, TOBAGO - TURPIN BEND INFRASTRUCTURE UPGRADE – PHASE 2

The Tobago House of Assembly (THA) (hereinafter referred to as THA) through the Urban Development Corporation of Trinidad and Tobago Limited, (UDeCOTT) has initiated the realignment and associated civil works to Turpin Bend Charlotteville Tobago. This development is intended to provide a safe, functional and efficient means of traversing to and from the village of Charlotteville.

In this regard, the THA through UDeCOTT invites suitably qualified and experienced entities to submit proposals for the Charlotteville, Tobago – Turpin Bend Infrastructure Upgrade – Phase 2.

The successful contractor shall be chosen using a competitive selection process as set out in the Request for Proposal (RFP). Proponents will be required to demonstrate adequate experience in the provision of similar services as defined by the RFP. Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

INSTRUCTIONS FOR PURCHASE OF RFP PACKAGE

The tender process for this project will be conducted via UDeCOTT's E-Tender System. To participate, proponents must be registered on the E-tender System. **Proponents already registered on the E-Tender System are not required to do so again.**

To register, proponents are required to complete the Vendor Registration. To do so, vendors are required to go to UDeCOTT's website at www.udecott.com, place the cursor over the **tenders** menu at the top of the page, then select **E-Tender portal** in the drop-down list. Once registered, an automated email will be sent to the registered email account directing the proponent to activate their E-Tender account.

Once the account is activated, the proponent will then be allowed access to view the RFP on the E-Tender System.

Should you encounter any technical difficulties in accessing or using the system, you are to immediately contact our IT Helpdesk at 225-4004 ext. 206 or etenderhelpdesk@udecott.com, carbon copying the Secretary of the Tenders Committee at tendersecretary@udecott.com.

To download the RFP package, you will then be required to select and purchase the RFP **via online payment**. The cost of the RFP package is **TT\$5,000.00 VAT Inclusive**.

SITE VISIT AND INFORMATION SESSION

A **Site Visit and Pre-Submission Meeting** will be held **at the Turpin Bend, Charlotteville, Tobago on December 3rd, 2020 at 10:00 a.m.**

SUBMISSION

Proponents are advised that submissions must include ALL the documents as set forth in the RFP and must be in accordance with the terms therein.

Failure to do so may result in disqualification.

Proponents are advised that **only PDF** files can be uploaded onto the E-Tender platform. The responsibility for file conversion resides with the Proponent and failing to submit proposals in PDF format may result in disqualification.

The deadline date for submissions is **January 12th, 2021 at 2:00pm (AST)**.

Additional information may be requested through email forwarded to the attention of **The Secretary, Tenders Committee** at tendersecretary@udecott.com.

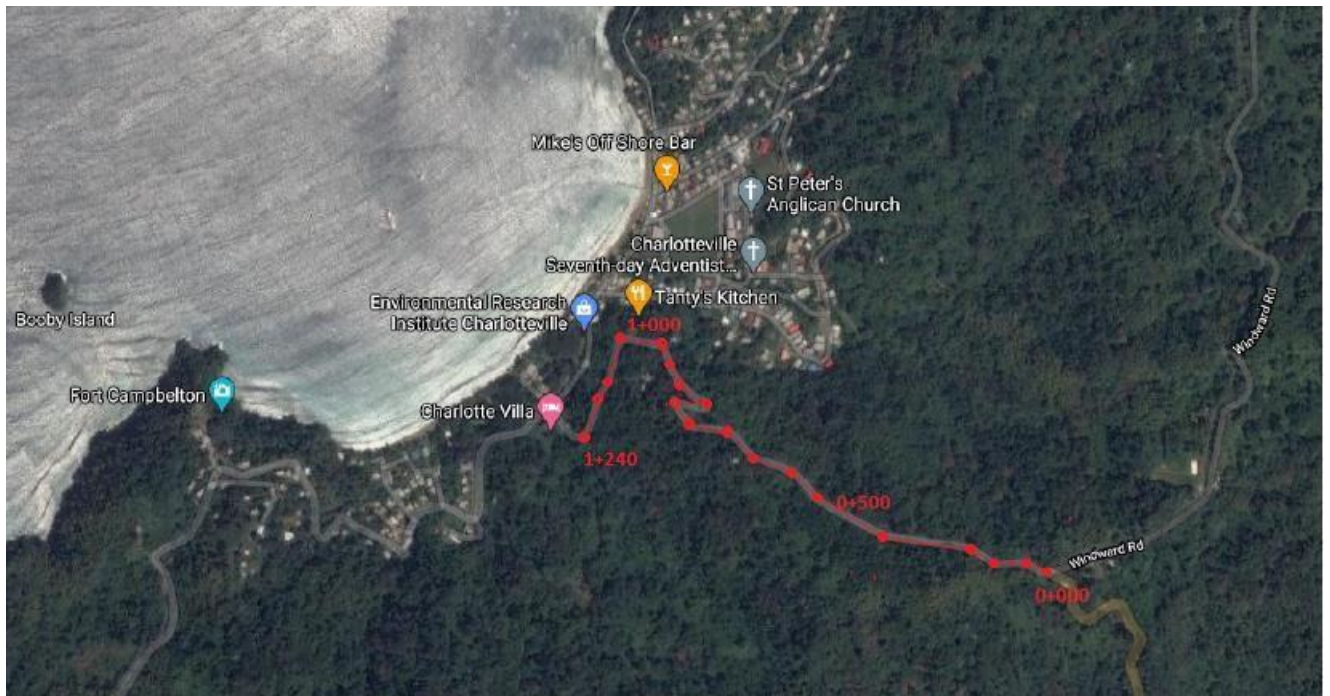
UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

SECRETARY, TENDERS COMMITTEE

SCOPE OF WORK

The Tobago House of Assembly (THA) has initiated the realignment and associated civil works to Turpin Bend Charlotteville, Tobago to provide a safe, functional and efficient means of traversing to and from the village of Charlotteville and to meet the requirements of today's demands. The site starts at the windward road intersection leading to Flagstaff Hill which has an approximate elevation of 220m at its highest point to an elevation of 40m at its lowest point. The total length of the roadway to be upgraded from the intersection is approximately 1.24km.

UDeCOTT fully expects the Contractor to provide a comprehensive solution on an international level that meets or exceeds all requirements as stated in this Request for Proposal (RFP). UDeCOTT expects the Contractor to demonstrate their management capabilities which should be of the highest standards and to assume responsibility for all requirements in this RFP.





Over the years, Turpin Bend -a double U-turn with a steep decline-descending into the village of Charlotteville, has been a cause of concern and accidents for many motorists, particularly those with larger vehicles. In 2010, 2012 and 2015 a number of vehicular accidents occurred at this junction claiming the lives of a few people. The widening and/or realignment of the roadway would provide a safer means of traversing the village of Charlotteville for both light and heavy vehicles thus facilitating the needs of residents in Tobago East.

UDeCOTT has completed Phase 1 of the project which comprised of a project feasibility report via surveys, tests executed and appropriate designs for the realignment and upgrade of the road. UDeCOTT will also engage another contractor using a **FIDIC Red Book** for building and engineering works designed by the Employer to execute the realignment and proposed upgrade of the roadway in order to meet the requirements of the Division of Infrastructure Quarries and Environment, THA.

The project management aspect would be handled by the Urban Development Corporation of Trinidad and Tobago (UDeCOTT) who would delegate through various contractual agreements works and services in three (3) phases:

- Pre-Construction/ Planning
- Construction and Implementation
- Commissioning & Handover

This scope of work defines the requirements for the **FIDIC RED BOOK Contract** of the Turpin Bend Infrastructure Upgrade Project, Charlotteville, Tobago. It is not the intent to completely specify all details of design and construction; however, any additional equipment, material, services which are not specifically mentioned in the Scope of Works but are required to make the roadway upgrade complete in every aspect, in accordance with the technical specification, for safe operation and guaranteed performance shall be covered under the scope of this specification. Nevertheless, the roadway alignment and upgrade shall conform to high standards of engineering, design and workmanship in all respects and shall be capable of performing in continuous operation in a manner acceptable to UDeCOTT.

Summary of Scope of Works

- Review of drawings provided for road alignment
- Civil/Structural and Equipment FOR CONSTRUCTION drawings
- Specifications and work procedure
- Procurement of components
- Test/ data history of materials used during construction
- Complete installation of all components
- Complete inspection of all components
- Warranties
- As-built drawings

Submittals shall include a schedule that logically details tasks and timing of the work effort and provides a realistic projection of tasks, execution dates and completion dates as prescribed by this RFP.

The following documents must accompany the Technical Proposal for it to be considered complete:

- Project team Organization Chart; Resume and contact information for all project personnel
- Proposed Subcontractors
- Project Specific HSE Plan
- Quality Control Plan
- Master List of Equipment Owned or Proposed To be rented for use in the project

While the organization chart will show the Team assigned for the project for the purpose of the RFP, the following persons will be evaluated:

1. Project Manager (1 No.)
2. QA/QC Manager (1 No.)
3. HSE Manager (1 No.)
4. Construction Manager (1 No.)
5. Civil Engineer – Infrastructure (Drainage, Roads, Grading) (1 No.)
6. Procurement Manager (1 No.)

FREQUENTLY ASKED QUESTIONS (FAQs)

What is the purpose of this Request for Proposal?

The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Contractor with the specialised expertise necessary to undertake the Project.

What is the Location of the site?

Turpin Bend starts at the Windward Road intersection leading to Flagstaff Hill, Charlotteville, Tobago. Flagstaff Hill which has an approximate elevation of 220m at its highest point to an elevation of 40m at its lowest point. The total length of the roadway to be upgraded from the intersection is approximately 1.24km.

Are there any eligibility requirements for this Procurement Process?

In order to be eligible for evaluation and/or consideration to provide the Works, the Proponent must be able to demonstrate the following:

- Incorporation or otherwise registered to do business in Trinidad and Tobago **prior** to the award of any contract for the provision of the Works, as evidenced by the Certificate of Incorporation or Registration (as applicable),
- Submission of Annual Return – 2019 (2020, if applicable)
- Submission of valid statutory clearance/compliance certificates, namely:
 - VAT Clearance Certificate;
 - BIR Clearance Certificate;
 - NIS Certificate of Compliance.

Are Proponents required to submit a Bid Bond with their Proposals?

Yes. A Bid Bond to the value of TTD\$1,000,000.00 is required for this project.

Would proposals submitted by Joint Ventures be acceptable?

Proposals submitted by Joint Venture (JV) entities would be acceptable providing that the following is included in their Proposals:

1. Joint Venture Guarantee

2. Joint Venture Agreement (executed)
3. Audited Financial Statements, Litigation History and Experience of each member
4. Other related documents identified in the RFP.

What is the recommended team composition?

At a minimum, the proposed team should comprise the following:

1. Project Manager (1 No.)
2. QA/QC Manager (1 No.)
3. HSSE Manager (1 No.)
4. Construction Manager (1 No.)
5. Civil Engineer – Infrastructure (Drainage, Roads, Grading) (1 No.)
6. Procurement Manager (1 No.)

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfil and comply with all requirements of the Request for Proposals.