



## THE URBAN DEVELOPMENT CORPORATION OF TRINIDAD AND TOBAGO LIMITED (UDeCOTT)

### REQUEST FOR PROPOSALS REFURBISHMENT OF THE DWIGHT YORKE STADIUM – PHASE IV – SCOREBOARD UPGRADE WORKS

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified and experienced entities to submit proposals for the **Refurbishment of the Dwight Yorke Stadium – Phase IV – Scoreboard Upgrade Works**.

In accordance with the Public Procurement and Disposal of Public Property Act, 2015 (as amended), suppliers of goods, works and services, interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>. Therefore, UDeCOTT is inviting suitably qualified suppliers to register and apply for pre-qualification in the OPR's Procurement Depository for the following:

#### **Line of Business Code: 49221501 – Sport scoreboards**

The tender process for this project will be conducted via UDeCOTT's E-Tender System. The RFP package will be available on the E-Tender System from **Tuesday January 28, 2025**. To access the Tender, Proponents must register on the E-Tender System via <https://udecott.etenderworld.tt/login.php>.

Should you encounter any technical difficulties in accessing or using the system, you are to immediately contact our IT Helpdesk at 225-4004 ext. 206 or [etenderhelpdesk@udecott.com](mailto:etenderhelpdesk@udecott.com), carbon copying the Office of the Chief Procurement Officer at [tenders@udecott.com](mailto:tenders@udecott.com).

The successful contractor shall be chosen using competitive selection process as set out in the Request for Proposals (RFP).

#### **INFORMATION SESSION**

**An Online Information Session** will be held via **Microsoft Teams** on **Thursday February 6, 2025 at 10:00 a.m.** This will be followed by a **Site Visit** on **Friday February 7, 2025 at 10:00 a.m.** Interested parties are kindly asked to confirm their availability, together with the **names and preferred email addresses** of their representatives who will be in attendance, via email to [tenders@udecott.com](mailto:tenders@udecott.com).

#### **SUBMISSION**

Proponents are advised that submissions must include ALL the documents as set forth in the RFP and must be in accordance with the terms therein.

#### **Failure to do so may result in disqualification.**

The deadline date for submissions is **February 25, 2025 (AST)**.

Additional information may be requested through email forwarded to the attention of **The Office of the Chief Procurement Officer** at [tenders@udecott.com](mailto:tenders@udecott.com).

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

THE OFFICE OF THE CHIEF PROCUREMENT OFFICER

## **FREQUENTLY ASKED QUESTIONS (FAQs)**

### **REFURBISHMENT OF THE DWIGHT YORKE STADIUM – PHASE IV – SCOREBOARD UPGRADE WORKS**

#### **What is the purpose of this Request for Proposal?**

The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Contractor to undertake the Project.

#### **When will the RFP be available?**

The RFP package will be available on UDeCOTT's E-Tender System from Tuesday January 28, 2025.

#### **What is the Location of the site?**

The Project Site is the Dwight Yorke Stadium, located along the Claude Noel Highway in Bacolet, Scarborough, Tobago.

#### **Are interested parties required to register with the Office of the Procurement Regulator?**

Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>. Proponents are required to apply for pre-qualification in the OPR's Procurement Depository for the following:

#### **Line of Business Code: 49221501 – Sport scoreboards**

#### **Is it mandatory to attend the site visit and online information session?**

Attendance to the site visit and online information session is **not** mandatory. It does however, provide a greater understanding of the requirements of the RFP.

#### **Are there any eligibility requirements for this Procurement Process?**

In order to be eligible for evaluation and/or consideration to provide the Works, Proponents must be able to demonstrate the following:

- Incorporation or otherwise registered to do business in Trinidad and Tobago as evidenced by the Certificate of Incorporation or Registration (as applicable);
- Submission of Statutory Clearance/Compliance Certificates, (for companies incorporated/registered in Trinidad and Tobago) valid as at the tender submission deadline, namely;
  - VAT Clearance Certificate
  - BIR Clearance Certificate
  - NIS Certificate of Compliance

#### **Are interested parties required to register with the Office of the Procurement Regulator?**

Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR

Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>.

**Are Proponents required to purchase the RFP package?**

There will be no cost for the RFP package.

**Are Proponents required to submit a Bid Bond with their Proposals?**

No, a Bid Bond is not required for this RFP.

**Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfil and comply with all requirements of the Request for Proposals.**

## SCOPE OF WORKS

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### Refurbishment and Upgrade of the Dwight Yorke Stadium - Specialty Contractor

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**Project:** Refurbishment and Upgrade of the Dwight Yorke Stadium – Phase IV. Claude Noel Highway, Bacolet, Tobago.

#### Procurement of Specialty Contractor

##### **A. Scope of Services – Scoreboard Works**

1. The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) requires the services of a Specialty Contractor for the provision of Scoreboard Upgrade works as defined below for the Dwight Yorke Stadium.

##### **B. Scope of Works**

1. Removal and Disposal of existing Screen to Client approved location.
2. Refurbishment of Existing structural frame. Works to include, corrosion removal on structural steel, rust treatment and recoating with marine grade primer and paint. Works to include any necessary structural modifications for the new screen.
3. Maintenance/Service Platform:
  - a. The Contractor is required to design, construct and install a Service Platform with access ladder on the existing Scoreboard Structural Steel Frame. Platform to be minimum 0.9m width and finished with Marine Grade structural steel paint and fitted with safety features including guard rail and access ladder with guard cage.
4. Supply and Installation of new Screen:
  - a. Contractor to supply and install a new Outdoor LED screen to approximate size of 6.08m H x 7.68m W; P10 Cabinets or equivalent specification.
  - b. Contractor to indicate further details of the following within the proposal:
    - i. LED Modules specifications inclusive of but not limited to confirmation of

## SCOPE OF WORKS

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### **Refurbishment and Upgrade of the Dwight Yorke Stadium - Specialty Contractor**

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- proposed dimension, resolution, pixel pitch, LED lamps etc.;
- ii. Standard Panel details inclusive of but not limited to Panel dimensions, module quantities, material, power etc.;
  - iii. Screen Parameters such as Brightness, resolution, viewing angle, viewing distance etc.; and
  - iv. Control System information.
- c. The existing structure should be checked to confirm that it can accommodate the weight of the proposed scoreboard.
  - d. The local agent for the scoreboard should be indicated in the quotation.
  - e. A voltage regulator should be included for the protection of the screen from voltage spikes and surges. Furthermore, the controls for the scoreboard should be on a UPS supply.
  - f. The proposal should cater for a warranty during which it is expected that any defects to the scoreboard installation and ancillary supporting systems will be covered during this period at no cost to the client.
  - g. The scoreboard shall be used to broadcast emergency messages, for advertising purposes, and to view match play etc. and the software shall be able to accept these inputs/outputs and the systems shall also be linked to the stadium PA system.
  - h. The quotation shall also cater for the training of local personnel in all aspects of operation and maintenance of this scoreboard system.
  - i. The quotation must include for all craneage, insurances, handling charges, duties, and other taxes. It should represent a total cost landed in Trinidad and installed and commissioned on site.
  - j. The panel material, housing and supports and other materials to be used in the scoreboard must be corrosion resistant and be able to withstand all tropical weather

## SCOPE OF WORKS

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### Refurbishment and Upgrade of the Dwight Yorke Stadium - Specialty Contractor

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conditions given the proximity of the installation to the ocean.

5. Contractor to provide for all associated electrical works and infrastructure, Operation PC, controls, testing and commissioning of the Screen upon completion.
6. The proposal shall include for all recommended spares for a period of 5 years.
7. Contractor to provide Scaffolding for the execution of the whole of the works outlined above.
8. HSE Documentation – Contractor to submit a detailed Method Statement, Project and OSH Risk Assessment with particular detail on Suspended Scaffolding and Roof Painting Works;
9. Provide the necessary site accommodation and facilities for the duration of project; and
10. Preparation of as-built documents, warranties, manuals, CD's and other handover documentation to the Employer upon completion of the works.

**C. Proponents are to note the following:**

1. The Scope of the Contractor services for the Dwight Yorke Stadium – Scoreboard works includes at a minimum:
  - a. Mobilization and storage of materials
  - b. Detailed Project Schedule.
  - c. HSE Documentation - Method Statement, JSA, Risk Assessment, and Emergency Response Plan for the related works; Full safety gear is to be worn at all times during the execution of the Works.
2. Ensuring the relevant inspections of work by the assigned UDeCOTT officers is conducted throughout the construction process.
3. Conducting the relevant quality tests during the works in accordance with the relevant specifications and submission of the results to the Project Manager; on completion.
4. Proponents are to safeguard against possible damages to the adjacent areas of the Stadium.