



**udecott**

Urban Development Corporation  
of Trinidad and Tobago Limited

An Agency of the Ministry of  
Housing, Land and Marine Affairs

## **REQUEST FOR PROPOSALS FOR DESIGN CONSULTANCY SERVICES FOR THE MINISTRY OF NATIONAL SECURITY - POLICE STATIONS - OLD GRANGE AND ROXBOROUGH IN TOBAGO**

The Urban Development Corporation of Trinidad and Tobago Limited, (UDeCOTT) invites suitably qualified consultants to provide design services for the required work at Old Grange and Roxborough Police Stations in Tobago. These services will be procured using contracts as defined in the FIDIC Client/Consultant Model Services Agreement (General Conditions and Particular Conditions) 2006 White Book.

Proponents will be required to demonstrate experience in the performance of similar work as defined by the RFP.

The successful Proposal will be chosen using a qualification selection process as set out in the Request For Proposals, copies of which may be purchased at UDeCOTT's Head Office, First Floor, 38 – 40 Sackville Street, Port of Spain and UDeCOTT's Offices in Tobago at Units 7 & 8 Block A, Level 3 NIB Mall Scarborough Tobago from September 17th 2012 to September 19th 2012 between the hours of 8:30 am to 4:00 pm for a non-refundable fee of TT\$500.00 (Cash or Certified Cheque).

Proponents will be invited to attend a pre-submission information session at UDeCOTT's Offices in Tobago. This information session will be conducted on October 1st 2012 commencing at 10:00 am after which there will be a site visit. Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

All proposals must be submitted in accordance with the terms of the RFP at the address listed below no later than 2:00 pm on October 12th 2012. Proposals received after the required tender submittal time will not be eligible for consideration. UDeCOTT reserves the right to reject any or all proposals.

Submissions must be deposited at 1st Floor, UDeCOTT Building, 38-40 Sackville Street, Port Of Spain in the tender box labeled:

**“REQUEST FOR PROPOSALS FOR  
DESIGN CONSULTANCY SERVICES FOR  
Old Grange and Roxborough Police Stations in Tobago.”**

The size of the opening in the tender box is 406mm x 50mm and submittals MUST be able to pass through this opening. Proponents must accurately sign the Tender Submittal Form located on the Tender Box.

All envelopes must be addressed as follows:

**“Design Consultancy Services – Old Grange and Roxborough Police Stations”  
Secretary, Tenders Committee  
Urban Development Corporation of Trinidad and Tobago Limited  
38-40 Sackville Street, Port of Spain.**

Proponents Company's Name and return address must be clearly stated on the envelope, which MUST state the following:  
**“DO NOT OPEN EXCEPT IN THE PRESENCE OF THE SECRETARY OF THE TENDERS COMMITTEE”**

**SECRETARY OF THE TENDERS COMMITTEE**