

# REQUEST FOR PROPOSALS FOR CONSTRUCTION ADMINISTRATION CONSULTANCY SERVICES FOR

- (1) ARIMA HOSPITAL
- (2) PENAL HOSPITAL & REHABILITATION CENTRE
- (3) POINT FORTIN HOSPITAL

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified entities to submit proposals for the provision of Construction Administration Consultancy Services for the following facilities:

1. Arima Hospital;
2. Penal Hospital & Rehabilitation Centre; and
3. Point Fortin Hospital.

These services will be governed by contracts as defined in the FIDIC Client / Consultant Model Services Agreement 2006 (White Book) for the General Conditions.

The Government of the Republic of Trinidad and Tobago, through the Ministry of Health (MoH) is engaged in a healthcare improvement programme which includes the construction or upgrade of healthcare facilities at strategic locations throughout Trinidad and Tobago. The Construction Administrator shall ensure that the desired objectives of quality, programme, schedule and costs for the design, construction and equipping of the facilities are achieved through the collaborative efforts of the Project Owner, End Users, Design-BUILDER, and other key stakeholders.

The successful Proponent shall be chosen using a competitive selection process as set out in the Request for Proposals. Proponents will be required to demonstrate adequate experience in the provision of similar services as defined by the RFP. Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

## **INSTRUCTIONS FOR PURCHASE OF RFP PACKAGE**

- (i) A complete set of documents for this Project may be purchased by making a non-refundable deposit of **TT\$1,500.00 VAT Inclusive, to UDeCOTT's Operating Account #852948 at any branch of First Citizen's Bank Limited, Trinidad by wire transfer, Cash or Manager's cheque.**
- (ii) AFTER payment has been deposited into UDeCOTT's account, RFP packages may then be collected at UDeCOTT's Head Office, First Floor, 38 – 40 Sackville Street, Port of Spain or provided electronically upon request, from **April 11 to 17, 2014 (excluding weekends and public holidays), between the hours of 9:00 a.m. to 4:00 p.m. (EST), with proof of payment (stamped deposit receipt from the bank). Documents will NOT be available after this deadline.**

## **PRE-SUBMISSION MEETING DETAILS**

Proponents will be invited to attend a pre-submission information session at UDeCOTT's Head Office, 38-40 Sackville Street, Port of Spain, Trinidad, on **April 25, 2014 commencing at 10:00 a.m. (EST).**

## **SUBMISSION DEADLINE**

All submissions should be placed in sealed plain envelopes as required by the RFP and deposited in the appropriately labelled Tender Boxes located on the First Floor of the Urban Development Corporation of Trinidad and Tobago Limited, 38-40 Sackville Street, Port of Spain **no later than 2:00 p.m. (EST) on May 8, 2014 as follows:**

### **"Secretary, Tenders Committee**

**Urban Development Corporation of Trinidad and Tobago Limited  
38-40 Sackville Street**

**Port of Spain**

**CONSTRUCTION ADMINISTRATION CONSULTANCY SERVICES  
(ARIMA HOSPITAL, PENAL HOSPITAL & REHABILITATION CENTRE  
OR POINT FORTIN HOSPITAL)"**

Proposals received after the stipulated tender submission deadline **shall not** be eligible for consideration and shall be returned unopened.

The size of the opening in the tender box is 406mm x 50mm and submittals **MUST** be packaged to be able to pass through this opening. Proponents must accurately sign the Tender Submittal Form located on the Tender Box.

Proponents Company's Name, return address, email address and mobile number must be clearly stated on the envelope. Failure to so label the envelopes may result in disqualification.

This Notice, along with responses to Frequently Asked Questions, may also be viewed at UDeCOTT's website at **[http://www.udecott.com/index.php/cc/cc\\_sub\\_level/C109](http://www.udecott.com/index.php/cc/cc_sub_level/C109)**.

Additional information may be requested through email forwarded to the attention of **The Secretary of the Tenders Committee at [tendersecretary@udecott.com](mailto:tendersecretary@udecott.com)**.

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

**SECRETARY OF THE TENDERS COMMITTEE**