



udecott

Urban Development Corporation  
of Trinidad and Tobago Limited

An Agency of the Ministry of  
Housing and Urban Development

# POINT FORTIN AND BLACK ROCK FIRE STATIONS

## REQUEST FOR PROPOSALS FOR DESIGN CONSULTANCY SERVICES

The Government of the Republic of Trinidad and Tobago, through the Ministry of National Security (MNS) has initiated a Fire Station Programme to provide the Trinidad and Tobago Fire Service with modern, safe, functional and efficient facilities to serve the communities within the Republic of Trinidad and Tobago.

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT), in its capacity as property developer for the programme invites suitably qualified entities to submit proposals for the provision of Design Consultancy Services for the construction of the following two (2) fire stations in Trinidad and Tobago:

1. Point Fortin Fire Station
2. Black Rock Fire Station

These services will be governed by contracts as defined in the FIDIC Client / Consultant Model Services Agreement (2006), 4th Edition, (White Book) for the General Conditions. The Fire Stations will be constructed via the Design-Bid-Build procurement methodology.

The successful Proponent shall be chosen using a competitive selection process as set out in the Request for Proposals (RFP). Proponents will be required to demonstrate adequate experience in the provision of similar services as defined by the RFP. Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

### **INSTRUCTIONS FOR PURCHASE OF THE RFP PACKAGE**

- (i) A complete set of documents for this Project may be purchased by making a non-refundable deposit of **TT\$1,500.00 VAT Inclusive, to UDeCOTT's Operating Account #852948 at any branch of First Citizen's Bank Limited, Trinidad. Only Cash or Manager's cheque will be accepted.**
- (ii) After payment has been deposited into UDeCOTT's account, RFP packages may then be collected at UDeCOTT's Head Office, First Floor, 38 – 40 Sackville Street, Port of Spain and UDeCOTT'S Tobago Office, 2nd Floor Ansa Center (Upstairs Standards Distributors), Milford Road, Scarborough from **April 16 - 25, 2014 (excluding weekends and public holidays), between the hours of 9:00 a.m. to 4:00 p.m. (EST), with proof of payment (stamped deposit receipt from the bank). Documents will NOT be available after this deadline.**

### **PRE-SUBMISSION MEETING DETAILS**

Proponents will be invited to attend a pre-submission information session at UDeCOTT's Head Office located at the address below on April 30, 2014 commencing at 10:00 a.m. (EST).

### **SUBMISSION DEADLINE**

All submissions should be placed in sealed plain envelopes, labelled in accordance with the requirements outlined in the RFP, and deposited in the appropriately labelled Tender Box located on the First Floor at the address below **no later than 2:00 pm (EST) on May 16, 2014.**

Proponents' Company Name, return address, email address and mobile number must also be clearly stated on the envelope. Failure to so label the envelopes may result in disqualification.

Proposals received after the stipulated tender submission deadline **shall not** be eligible for consideration and shall be returned unopened.

The size of the opening in the tender box is 300mm x 50mm and submittals **MUST** be packaged to be able to pass through this opening. Proponents must accurately sign the Tender Submittal Form located on the Tender Box.

This Notice, along with responses to Frequently Asked Questions, may also be viewed at UDeCOTT's website at **<http://www.udecott.com>**.

Additional information can be obtained in response to email forwarded to the attention of The Secretary of the Tenders Committee at **[tendersecretary@udecott.com](mailto:tendersecretary@udecott.com)**

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

### **SECRETARY OF THE TENDERS COMMITTEE**