

## **REQUEST FOR PROPOSALS FOR CONTRACTOR FOR THE ROXBOROUGH ADMINISTRATIVE COMPLEX**

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified builders/contractors to provide services for the required work at the Roxborough Administrative Complex in Roxborough, Tobago. These services will be procured using contracts as defined in the FIDIC Conditions of Contract Construction (General Conditions and Particular Conditions) Red Book.

Proponents will be required to demonstrate experience in the performance of similar work as defined by the RFP.

The successful Proposal will be chosen using a competitive selection process as set out in the Request For Proposals, copies of which may be purchased at UDeCOTT's Head Office, First Floor, 38 – 40 Sackville Street, Port of Spain and UDeCOTT's Tobago Office at Unit 7&8 Block A, Level 3, NIB Mall, Scarborough Tobago from October 31st 2012 to November 2nd 2012, between the hours of 8:30 am to 4:00 pm for a non-refundable fee of TT\$500.00 (Cash or Certified Cheque).

Proponents will be invited to attend a pre-submission information session at UDeCOTT's Office at Unit 7&8 Block A, Level 3, NIB Mall, Scarborough in Tobago. This information session will be conducted on November 9th, 2012 commencing at 10.00 am, after which there will be a site visit.

Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

All proposals must be submitted in accordance with the terms of the RFP at the address listed below no later than 2:00 pm on 7th December 2012. Proposals received after the required tender submittal time will not be eligible for consideration. UDeCOTT reserves the right to reject any or all proposals.

Submissions must be deposited at 1st Floor, UDeCOTT Building, 38-40 Sackville Street, Port Of Spain in the tender box labeled:

### **"REQUEST FOR PROPOSALS FOR CONTRACTOR FOR THE ROXBOROUGH ADMINISTRATIVE COMPLEX."**

The size of the opening in the tender box is 406mm x 50mm and submittals MUST be able to pass through this opening. Proponents must accurately sign the Tender Submittal Form located on the Tender Box.

All envelopes must be addressed as follows:

**"CONTRACTOR – ROXBOROUGH ADMINISTRATIVE COMPLEX"**  
**Secretary, Tenders Committee**  
**Urban Development Corporation of Trinidad and Tobago Limited**  
**38-40 Sackville Street, Port of Spain.**

Proponents Company's Name and return address must be clearly stated on the envelope, which MUST state the following:  
**"DO NOT OPEN EXCEPT IN THE PRESENCE OF THE SECRETARY OF THE TENDERS COMMITTEE"**

**SECRETARY OF THE TENDERS COMMITTEE**