



THE URBAN DEVELOPMENT CORPORATION OF TRINIDAD AND TOBAGO LIMITED (UDeCOTT)

EXPRESSION OF INTEREST DESIGN CONSTRUCT SERVICES FOR THE REDEVELOPMENT OF SKINNER PARK - SAN FERNANDO

The Skinner Park Facility has a long legacy of the hosting of sporting, cultural and recreational activities in San Fernando. The redevelopment of Skinner Park will ensure that the southern communities and the wider Trinidad and Tobago have a premier multi-purpose complex which can be used to host numerous events.

The Ministry of Sport and Youth Affairs ('MSYA'), on behalf of the Government of Trinidad and Tobago ('GOVTT') has engaged the Urban Development Corporation of Trinidad and Tobago Limited ('UDeCOTT') for the provision of project management services in respect of the Design Construct Services for the Redevelopment of the Skinner Park, San Fernando.

UDeCOTT invites suitably qualified and experienced entities to submit proposals for Design Construct Services for the Redevelopment of the Skinner Park, San Fernando which will include but not be limited to the demolition and removal of existing stands, refurbishment of track and field infrastructure and the construction of a multi-tiered stand.

Prospective entities may associate to enhance their team but must indicate in their submissions whether their association is in the form of a Joint Venture, Consortium or Sub-consultancy. All members of such associations should have real and well defined inputs to the assignment and their contribution must be detailed in the submission.

Interested entities must provide information evidencing that they are qualified to enter into the arrangements described and must include:

- Company Profile
- Letter of Introduction
- Description of all members of the prospective entity
- Description of similar design and construction projects undertaken by the entity
- Minimum of three (3) years' independently audited financial statements

The successful Contractor shall be chosen using a competitive selection process as set out in the Request for Proposals (RFP). Proponents will be required to demonstrate adequate experience in the provision of

similar services as defined by the RFP. Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

INSTRUCTIONS FOR PURCHASE OF RFP PACKAGE

- (i) A complete set of documents may be purchased by making a non-refundable deposit of **TT\$5,000.00 VAT Inclusive, to UDeCOTT's Operating Account #852948 at any branch of First Citizen's Bank Limited, by Cash or Manager's Cheque.**
- (ii) AFTER payment has been deposited into UDeCOTT's account, the RFP package may then be collected at UDeCOTT's Head Office (with proof of payment), First Floor, 38-40 Sackville Street, Port of Spain or provided electronically upon request, from **Tuesday September 25th, 2018 to Tuesday October 2nd, 2018 (excluding weekends and public holidays),** between the hours of **9:00 a.m. to 4:00 p.m. (EST), with proof of payment (stamped deposit receipt from the bank).** Documents will NOT be available for collection after this deadline.

SECRETARY, TENDERS COMMITTEE



FREQUENTLY ASKED QUESTIONS (FAQs)

Design-Construct Services for the Redevelopment of Skinner Park, San Fernando



1. *What is the purpose of this Expression of Interest?*

The purpose of this Expression of Interest is to identify and shortlist suitably qualified and experienced Contractors with the Design-Construct expertise necessary to undertake the project.

2. *What is the Location of the site?*

The site is bounded by Ciper Street and the Rienzi Kirton Highway.

3. *Are there any eligibility requirements for this Procurement Process?*

In order to be eligible for evaluation and/or consideration to provide the Services, the Proponent must be able to demonstrate the following:

1. Submission of receipt for the purchase of the EOI package;
2. Completed Projects of a similar nature, in which the Proponent Team Member has participated;
3. Independently Audited Financial Statements (for companies) and Accountant's Reports (for partnerships and sole proprietors only) for 2015, 2016 and 2017 prepared in accordance with International Financial Reporting Standards or any other such internationally accepted accounting standards (For Joint Ventures, each member **MUST** meet this requirement) which clearly identify the individual financial position of the Proponent;
4. Certificate of Registration, Incorporation (and Certificate of Continuance, where applicable);
5. Valid Statutory Documents inclusive of Income Tax and VAT Clearance Certificates and National Insurance Board Compliance Certificate;

Firms must submit all documents and information as required by the EOI.

4. *Would proposals submitted by Joint Ventures be acceptable?*

Proposals submitted by Joint Venture (JV) entities would be acceptable providing that the following is included in their Proposals:

1. Joint Venture Guarantee
2. Joint Venture Agreement (executed)
3. Audited Financial Statements, Litigation History and Experience of each member
4. Other related documents identified in the EOI

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5. *Are Proponents required to submit a Bid Bond with their Proposals?*

Not required at this stage.

6. *What is the recommended team composition?*

At a minimum, the proposed team should comprise the following:

1. Team Leader (1 No.)
2. Project Manager (1 No.)
3. Mechanical Engineer (1 No.)
4. Electrical Engineer (1 No.)
5. Civil/Structural Engineer (1 No.)
6. Quantity Surveyor (1 No.)
7. Construction Manager (1 No.)
8. QA/QC Manager (1 No.)
9. Health, Safety, Security and the Environment Manager (1 No.)
10. Architect (1 No.)

6. *What experience is the Proponent's Key Human Resources required to demonstrate?*

An individual may only be proposed for one position and must demonstrate experience on projects of a similar nature in which the key human resource has participated.

Greater consideration will be given to those proponents who can demonstrate experienced projects of a higher value.

8. *What is the Scope of Works for the Design Construct Services for the Redevelopment of Skinner Park, San Fernando?*

The Redevelopment of Skinner Park will be executed in two (2) phases. The current Expression of Interest refers to only Phase 1 of the redevelopment.

The scope of works for Phase 1 comprises of the following:

1. Construction and fit out of one (1) new 3000 seat, three-storey stand, inclusive of a new Mayor's Box, Corporate Boxes and Conference Centre and Gym
2. Dismantling and re-assembly of 3000 seat uncovered stands to eastern end of the park
3. Refurbishment of the Cycle Track
4. Refurbishment of the Playing Field
5. Installation of LED Lighting Towers
6. Supply and installation of a Digital Score Board

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7. General refurbishment and upgrade of the facility and surrounding sites

DESIGN CONCEPT

The following Design Concept can be used as a guide of the requirements necessary for the project.

The proposed upgrade of the new Skinner Park Sporting Facility is a critical addition to a long tradition of sport in the City of San Fernando. The proposed work for Phase 1 comprises of a three level facility which would replace the Mayor's Box and the existing public stands.

This will be located adjacent to the basketball and netball courts and parallel to the highway in an east-west orientation. Additional seating is proposed by re-using the existing stands. The relocated structural frames will be used on the eastern side of the existing site. It is proposed that the field and the cycle track be upgraded to international standards. All drainage works and infrastructural upgrades, inclusive of electrical and plumbing, will be included in Phase I.

All the service areas including the central elevator lift shafts, player's toilets and change rooms, are to be located on the ground level. At level one, the first tier of seating could be accessed on both ends of the facility with ramps and stairs. Concession areas could be situated behind these seats in the central core with male and female toilets located at the outer ends. All operations and management of the facility could occur at this level; supervision and security of all the activities can be easily achieved here. All audio and lighting controls, are to be located adjacent to the control rooms.

The new Mayor's Box and sponsored Corporate Facilities are proposed for the upper level. These are to be adjacent to both the entertainment areas and the elevator lobby. The second tier of major seating could be located on this upper level. This location would allow for clear and uninterrupted views of San Fernando Hill. Inclusion of a Media Center could be considered.

It is proposed that an oversized advertising screen be constructed. All site lighting will be upgraded.

The secondary focal point of the proposed upgrade is a newly landscaped Skinner Park. The southern side of the building can be used as advertising space due to its proximity to the four lane highway. A large lobby at the ground floor level is welcoming, this area can be used for exhibitions and outreach programs without disturbing the activities of the main facility. It is proposed that the elevator and access to the upper floor be located off this lobby area.

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It is intended that the new sporting facility be outfitted with the latest technological features that will allow internet access and give end users search engines to other international sporting events in real time. The backbone of the system will be a server room and other backup equipment such as a generator and emergency water storage. The facility is designed to evolve and expand within the San Fernando Community and act as an economic catalyst for development of our southern city.

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfill and comply with all requirements of the Expressions of Interest.