



THE URBAN DEVELOPMENT CORPORATION OF TRINIDAD AND TOBAGO LIMITED (UDeCOTT)

REQUEST FOR PROPOSAL

PALO SECO VELODROME REVITALIZATION PROJECT

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) hereby invites suitably qualified and experienced entities to submit proposals for **MODIFIED DESIGN-BUILD SERVICES FOR THE PALO SECO VELODROME REVITALIZATION PROJECT**.

The successful contractor shall be chosen using a competitive selection process as set out in the Requests for Proposals (RFP). Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

INSTRUCTIONS FOR PURCHASE OF RFP PACKAGE

The tender process for this project will be conducted via UDeCOTT's E-Tender System. To access the Vendor Registration, proponents are required to go to UDeCOTT's website at udecott.com, place the cursor over the **tenders menu** at the top of the page, then select **E-Tender portal** in the drop-down list. Once registered, an automated email will be sent to the registered email account directing the proponent to activate their E-Tender account. Once the account is activated, the proponent will then be allowed access to view the RFP on the E-Tender System.

Should you encounter any technical difficulties in accessing or using the system, you are to immediately contact our IT Helpdesk at 225-4004 ext. 206 or etenderhelpdesk@udecott.com, carbon copying the Secretary of the Tenders Committee at tendersecretary@udecott.com.

The RFP package will be available for purchase from **June 17, 2022**. To download the RFP package, you will then be required to select and purchase the RFP **via online payment**. The cost of the RFP package is **\$5,000.00 VAT Inclusive**.

INFORMATION SESSION AND SITE VISIT

An **Online Information Session** will be held **via Microsoft Teams** on **Thursday June 23, 2022 at 10:00 a.m.**

This will be followed by a **Site Visit** on **Friday June 24, 2022 at 10:00 a.m.**

Interested parties are kindly asked to confirm their availability, together with the **names and preferred email addresses** of their representatives who will be in attendance, via email to tendersecretary@udecott.com.

The deadline date for submissions is **August 12, 2022 at 2:00pm (AST)**.

SECRETARY, TENDERS COMMITTEE

SCOPE REQUIREMENTS OVERVIEW

The Design-Build Contractor shall provide all of the material, labor, equipment, and services necessary for the construction and fitting-out of the Project in accordance to the requirements of UDeCOTT. All aspects of the proponent's design are to be submitted for evaluation and acceptance by the client and approval by UDeCOTT.

The scope of works for Palo Seco Revitalization should cater seating (In pavilions) for minimum 1,500 persons for both the Athletic and Spectator stands as well as the physically challenged. To deliver the scope items, it is envisaged that the Contractor will conduct the following activities that is not limited to this list:

Demolition and carting away of debris for the following Existing structures:

- Main Stands
- Gym
- Tea House
- Western Stands
- Athletic Stands
- Eastern Stands

Obtain from the various proponents, an appropriate project proposal which envisions the following:

- Rehabilitation of the existing athletic field and running track;
- Rehabilitation of the existing cycling track;
- Restoration of the Sport's Club House,
- Construction of a new Spectator Pavilion with Tea/ Media Box to accommodate approximately minimum 1000 persons (***Inclusive of the procurement and installation of seating***),
- Construction of a new Athlete Pavilion to accommodate approximately minimum 500 persons (***Inclusive of the procurement and installation of seating***),
- Procurement and Installation of New lighting; and
- The rehabilitation of the existing parking facilities.
- Perimeter fencing inclusive pedestrian and access gates.

Design Considerations:

The Building

- The completed project will be fully compliant with Building Regulations. Refer to Appendix C for details.
- The external elevations will utilize quality, low maintenance finishes, and be sympathetic to the surrounding environment.

- All finishes will be robust and suitable for the location of the facility and the nature of its use, be able to withstand the demands of the climate (heat, humidity, rainfall). Interior finishes are required to be attractive, durable and easy to maintain yet be of good aesthetic value.
- The building fabric and services will be cost effective but energy efficient with low maintenance costs and incorporate anti-vandal fittings to public areas. Maintenance requirements should be minimal to ensure that the building attractiveness without extensive upgrading and maintenance.
- Services will be economic and environmentally friendly, allowing operational running costs to be minimized.
- Security of the facilities and the users is a key requirement and the design will include for the installation of lighting in all external areas.

Proposed Materials:

- Ceramic tiles on bathroom walls
- Rendered and painted masonry walls
- Suspended acoustic tiles in offices
- Armitage or equal sanitary fixtures

External Features

- All external areas will be landscaped to complement and enhance the existing environment.
- Perimeter fencing to ensure security of the premises.

Access

- Convenient access for disabled spectators accessing with ramps provided at changes of level.

Additional Requirements

- The proponent is also responsible for obtaining a dedicated electrical connection if required from the Authority.
- Installation of relevant plumbing/piping works for the car park. If the design requires or it expected per statutory approval for a sprinkler/hose reel system then the proponent is also responsible for procurement and installation inclusive of water supply connections for the system from the nearby water line or existing water storage tanks.
- Consideration for water storage and relevant ancillary works required to enable functionality of this system.
- Undertake, Topographic and Geotechnical Surveys and verification of any other Data that may be necessary for Design and Construction of the Palo Seco Velodrome Revitalization shall be the responsibility of the Contractor.
- Review of project requirements in the context of established project constraints and applicable international and local standards with a view to produce an informed design and aid in management of stakeholder expectation.

- Prepare and present detailed designs for Construction of Palo Seco Velodrome Revitalization inclusive of entrance features, site security facilities, road and parking rehabilitation/upgrade, perimeter lighting and proposed drainage and flood mitigation measures.
- Construction for the Palo Seco Velodrome Revitalization including all associated MEP services.
- Initiate and secure of all necessary Statutory Approvals.
- Manage community relations and implement security measures with a view to ensuring the security of Project Site and safety of all parties thereon.
- Design, supply, construction, hoarding, security and maintenance of enabling works and site accommodation facilities for the duration of construction. Completion of the permanent fence for the inclusive of gates, shall also be included.
- Facilitate community and stakeholder consultations prior to commencement of the works and during the design and construction of the works with a view to ascertain stakeholder requirements and manage their expectation.
- The Contractor shall satisfy himself that the design presented for the Velodrome is currently adequate and render the design safe for its intended use and Fit for Purpose.
- The Contractor shall inspect the previously constructed foundation and all associated services, elements and infrastructure and shall propose and undertake remediation works as necessary.

Engineering Criteria

The engineering concepts and technical design criteria for each discipline, as well as relevant codes and standards (both local and international) are detailed the - General Design Codes & Standards under the User Brief. **At minimum further guidance provided via Architectural, Structural and MEP Scope/Code Guidance attached.**

FREQUENTLY ASKED QUESTIONS (FAQs)

Modified Design-Build Services for the Palo Seco Velodrome Revitalization Project

What is the purpose of this Request for Proposal?

The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Contractor to undertake the Project.

I am interested in this project. Can I view the RFP before purchasing to confirm the requirements prior to purchasing?

The RFP will be available for viewing at UDeCOTT's Office from June 17, 2022. Proponents are requested to forward an email to the Secretary of the Tenders Committee indicating the date and time they would like to come in to view the RFP subsequent to which a confirmatory email will be sent to proponents.

What is the Location of the site?

The project site is located at Palo Seco.

Are there any eligibility requirements for this Procurement Process?

In order to be eligible for evaluation and/or consideration to provide the Works, Proponents must be able to demonstrate the following:

- Submission of Annual Return –2021 (2022 if applicable) (for companies incorporated/registered in Trinidad and Tobago)
- Incorporation or otherwise registered to do business in Trinidad and Tobago as evidenced by the Certificate of Incorporation or Registration (as applicable); Submission of valid Statutory Clearance/Compliance Certificates, (for companies incorporated/registered in Trinidad and Tobago) namely;
 - Copy of VAT Clearance Certificate
 - Copy of BIR Clearance Certificate
 - Copy of NIS Certificate of Compliance
- Bid Bond in the value of Two Hundred and Fifty Thousand Trinidad and Tobago Dollars (TT\$250,000.00);

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfil and comply with all requirements of the Request for Proposals.