



THE URBAN DEVELOPMENT CORPORATION OF TRINIDAD AND TOBAGO LIMITED (UDeCOTT)

REQUEST FOR PROPOSAL SAN FERNANDO WATERFRONT REDEVELOPMENT – HATTER’S BEACH FISHING FACILITY

The Redevelopment of the San Fernando Waterfront is a vital project in the 2030 National Development Strategy of the Government of Trinidad and Tobago. One component of this Redevelopment involves the construction of a Fishing Facility at Hatters’ Beach, San Fernando. The establishment is envisioned to advance the economic and commercial growth of the City of San Fernando.

The Urban Development Corporation of Trinidad and Tobago Limited, (UDeCOTT) invites suitably qualified and experienced entities to submit proposals for the Hatters’ Beach Fishing Facility which will form an integral part of the San Fernando Waterfront Redevelopment Project.

The successful Contractor shall be chosen using a competitive selection process as set out in the Request for Proposals (RFP). Proponents will be required to demonstrate adequate experience in the provision of similar services as defined by the RFP. Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

INSTRUCTIONS FOR PURCHASE OF RFP PACKAGE

- (i) A complete set of documents may be purchased from **Monday February 18th, 2019 to Friday February 22nd, 2019**, by making a non-refundable deposit of **TT\$2,500.00 VAT Inclusive, to UDeCOTT’s Operating Account #852948 at any branch of First Citizens Bank Limited, by Cash or Manager’s Cheque.**
- (ii) AFTER payment has been deposited into UDeCOTT’s account, the RFP package may then be collected at UDeCOTT’s Head Office (with proof of payment), First Floor, 38-40 Sackville Street, Port of Spain or provided electronically upon request, **Monday to Friday (excluding public holidays), between the hours of 9:00 a.m. to 4:00 p.m. (AST), with proof of payment (stamped deposit receipt from the bank).**

SUBMISSION DEADLINE

All submissions, clearly marked “ORIGINAL” or “COPY” and labelled as shown below should be placed in sealed plain envelopes and deposited in the appropriately labelled Tender Boxes located on the First Floor of the Urban Development Corporation of Trinidad and Tobago Limited, 38-40 Sackville Street, Port of Spain **no later than 2:00 p.m. (AST) on April 12th, 2019:**

**“Secretary, Tenders Committee
Urban Development Corporation of Trinidad and Tobago Limited
38-40 Sackville Street
Port of Spain
San Fernando Waterfront Redevelopment – Hatter’s Beach Fishing Facility”**

Proposals received after the stipulated tender submission deadline **shall not** be eligible for consideration and shall be returned unopened.

The size of the opening in the tender box is 360mm x 50mm and submittals **MUST** be packaged to be able to pass through this opening. Proponents must accurately sign the Tender Submittal Form provided by UDeCOTT’s representatives.

Proponents Company’s Name, return address, email address and mobile number must be clearly stated on the envelope. Failure to so label the envelopes may result in disqualification.

Additional information may be requested through email forwarded to the attention of **The Secretary, Tenders Committee** at tendersecretary@udecott.com.

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

SECRETARY, TENDERS COMMITTEE

Description of Services

The Design – Build contractor would be responsible for the following:

1. Design of the Fishing Facility utilizing the guidelines provided
2. All Statutory approvals related to the project
3. Construction and Fit Out of the Facility
4. Commissioning of the Facility

A maintenance period of 1 year after hand over of the facility.

FREQUENTLY ASKED QUESTIONS (FAQs)

San Fernando Waterfront Redevelopment – Hatter’s Beach Fishing Facility

1. *What is the purpose of this Request for Proposal?*

The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Contractor with the Design and Construction expertise necessary to undertake the Project

2. *What is the Location of the site?*

The Project Site is located close to Hatters’ Beach, King’s Wharf South

3. *Are there any eligibility requirements for this Procurement Process?*

In order to be eligible for evaluation and/or consideration to provide the Services, the Proponent must be able to demonstrate the following:

- Submission of receipt for the purchase of the RFP package;
- Independently Audited Financial Statements (for companies) and Accountant’s Reports (for partnerships and sole proprietors only) for 2015, 2016 and 2017 in accordance with International Financial Reporting Standards or any other such internationally accepted accounting standards (For Joint Ventures, each member MUST meet this requirement) which clearly identify the individual financial position of the Proponent;
- Registration or incorporation for at least four (4) years (For Joint Ventures, each member MUST meet this requirement) ;
- Proof of current membership status of all Architects with the Board of Architecture of Trinidad and Tobago (BOATT) where applicable.
- Proof of current membership status of all Engineers with the Board of Engineering of Trinidad and Tobago (BOETT).
- Incorporation or otherwise registered to do business in Trinidad and, as evidenced by the appropriate statutory documents i.e. VAT, NIB, BIR Clearance Certificates and Certificates of Incorporation or Registration. (This shall apply to both a foreign Proponent applying alone or a Joint Venture with a foreign member);
- Firms must submit all supporting documents as required by Section 6 of the RFP;

4. *Are Proponents required to submit a Bid Bond with their Proposals?*

Each proposal must be accompanied by an original Bid Bond in the value of TT\$500,000.00 in the form of a Bank Guarantee acceptable to UDeCOTT and shall be valid for thirty-five (35) days beyond the end of the Tender Proposal Validity Period.

5. *Would proposals submitted by Joint Ventures be acceptable?*

Proposals submitted by Joint Venture (JV) entities would be acceptable providing that the following is included in their Proposals:

1. Joint Venture Guarantee
2. Joint Venture Agreement (executed)
3. Audited Financial Statements, Litigation History and Experience of each member
4. Other related documents identified in the RFP.

6. *What is the recommended team composition?*

At a minimum, the proposed team should comprise the following:

1. Project Manager
2. Civil/Structural Engineer
3. Civil Engineer – Infrastructure (Drainage, Roads, Grading)
4. HSE Manager
5. QA/QC Manager
6. Construction Manager
7. Coastal Engineer

7. *What experience is the Proponent's Key Human Resources required to demonstrate?*

An individual may only be proposed for one position and must demonstrate experience on projects of similar nature in which the key human resource has participated, for which the construction cost exceeds Two Million Trinidad and Tobago Dollars (TTD\$, 2,000,000.00). Greater consideration will be given to those proponents who can demonstrate experience projects of a higher value.

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfill and comply with all requirements of the Request for Proposals.