



**THE URBAN DEVELOPMENT CORPORATION OF
TRINIDAD AND TOBAGO LIMITED (UDeCOTT)**

**REQUEST FOR PROPOSALS
DESIGN-BUILD SERVICES FOR THE UPGRADE OF
THE BRIAN LARA PROMENADE & BROADWAY**

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified and experienced entities to submit proposals for the **Design-Build Services for the Upgrade of the Brian Lara Promenade & Broadway.**

In accordance with the Public Procurement and Disposal of Public Property Act, 2015 (as amended), suppliers of goods, works and services, interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>. Therefore, UDeCOTT is inviting suitably qualified suppliers to register and apply for pre-qualification in the OPR's Procurement Depository for the following:

Line of Business Code: 72121103 - Commercial and office building renovation and repair service

A request for the RFP package can be made via email to tenders@udecott.com from Thursday, October 12, 2023 (excluding weekends and public holidays), between the hours of 9:00 a.m. to 4:00 p.m. (AST).

The successful contractor shall be chosen using a competitive selection process as set out in the Request for Proposal (RFP). Proponents are informed that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

INFORMATION SESSION

An **Online Information Session** will be held via **Microsoft Teams** on **Wednesday, October 18, 2023 at 10:00 a.m.** This will be followed by a **Site Visit** on **Wednesday, October 18, 2023 at 1:30 p.m.** Interested parties are kindly asked to confirm their availability, together with the **names and preferred email addresses** of their representatives who will be in attendance, via email to tenders@udecott.com.

SUBMISSION

Proponents are advised that submissions must include ALL the documents as set forth in the RFP and must be in accordance with the terms therein.

Failure to do so may result in disqualification.

The deadline date for submissions is **November 9, 2023 (AST)**.

Additional information may be requested through email forwarded to the attention of **The Office of the Chief Procurement Officer** at tenders@udecott.com.

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

THE OFFICE OF THE CHIEF PROCUREMENT OFFICER

FREQUENTLY ASKED QUESTIONS (FAQs)

DESIGN-BUILD SERVICES FOR THE UPGRADE OF THE BRIAN LARA PROMENADE & BROADWAY

What is the purpose of this Request for Proposal?

The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Contractor to undertake the Project.

What is the Location of the site?

The Project Site is the Brian Lara Promenade Port of Spain.

Is it mandatory to attend the site visit and online information session?

Attendance to the site visit and online information session is **not** mandatory. It does however, provide a greater understanding of the requirements of the RFP.

Are there any eligibility requirements for this Procurement Process?

In order to be eligible for evaluation and/or consideration to provide the Works, Proponents must be able to demonstrate the following:

- Incorporation or otherwise registered to do business in Trinidad and Tobago as evidenced by the Certificate of Incorporation or Registration (as applicable);
- Submission of Statutory Clearance/Compliance Certificates, (for companies incorporated/registered in Trinidad and Tobago) valid as at the tender submission deadline, namely;
 - VAT Clearance Certificate
 - BIR Clearance Certificate
 - NIS Certificate of Compliance

Are interested parties required to register with the Office of the Procurement Regulator?

Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>. Proponents are required to apply for pre-qualification in the OPR's Procurement Depository for the following:

Line of Business Code: 72121103 - Commercial and office building renovation and repair service

Are Proponents required to purchase the RFP package?

There will be no cost for the RFP package.

Are Proponents required to submit a Bid Bond with their Proposals?

A Bid Bond of One Hundred Thousand Dollars (\$100,000.00) is required for this RFP.

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfil and comply with all requirements of the Request for Proposals.

SCOPE OF WORKS

UPGRADE OF BRIAN LARA PROMENADE

The upgrade of the Brian Lara Promenade will consist of the refurbishment of existing elements, the replacement of damaged or missing elements and the addition of new elements or features to the promenade.

EXISTING ELEMENTS TO BE REFURBISHED

Please refer to our June 6, 2023 Condition Photo Survey and Condition Dilapidation Survey for guidance on how to refurbish existing elements. Please see Table 1 for list of existing elements to be refurbished.

| Item | Existing Items | Quantity |
|------|---|----------|
| 01 | Benches | 55 |
| 02 | Barrier Post | 18 |
| 03 | Garbage Bins | 22 |
| 04 | Light Pole Fixtures | 61 |
| 05 | Planters | 6 |
| 06 | Poster Signage | 7 |
| 07 | Statues | 4 |
| 08 | 2 Seater Table Set | 12 |
| 09 | 4 Seater Table Set | 16 |
| 10 | Male/ Female Washrooms | 2 |
| 11 | Utility Buildings | 3 |
| 12 | Taxi Stands Buildings – Abercomby Taxi Stand to be renovated to be a Tourist booth | 3 |
| 13 | Male and Female Washroom Buildings to be renovated with new finishes, fixtures and sanitary accessories | 2 |
| 14 | Concrete Pavers | - |
| 15 | Metal Fences/ Gates | - |
| 16 | Perimeter Concrete Low Wall/ Seating | - |

Table 1: Existing Elements to be refurbished.

ELEMENTS TO BE REPLACED WITH NEW ONES THAT MATCH EXISTING

Several of the original elements of the Brian Lara Promenade are considerably degraded and should be demolished and replaced. Also, those that are completely missing should be replaced. Please see Table 2 for list of elements to be replaced with new ones that match existing.

| Item | Elements to be Replaced | Quantity |
|------|----------------------------|----------|
| 01 | Benches | 14 |
| 02 | Barrier Post | 6 |
| 03 | Garbage Bins | 11 |
| 04 | Light Pole Fixtures | 7 |
| 08 | 2 Seater Table Set – Seats | 4 |

| Item | Elements to be Replaced | Quantity |
|-------------|--------------------------------|-----------------|
| 01 | Benches | 14 |
| 08.1 | 2 Seater Table Set – Table | 1 |
| 09 | 4 Seater Table Set - Seats | 3 |

Table 2: Missing Elements to be Replaced

NEW ELEMENTS TO BE INSTALLED

Please see “New Features Schedule” Drawing Sheet Nos. 701 – 702 for description of the items listed in Table 3 below.

| | New Items/ Upgrades | Quantity |
|----|---|-----------------|
| 01 | LED Lighting (addition to existing light poles) | 132 |
| 02 | New Accent Bench 1 | 3 |
| 03 | New Accent Bench 2 | 2 |
| 04 | Pedestals for Statues | 4 |
| 05 | New Timber Cladding to Bins | 33 |
| 06 | Kid’s Play Area 1 | 1 |
| 07 | Kid’s Play Area 2 | 1 |
| 08 | Pergola & Trellis | 1 |
| 09 | New Chess Seating | 6 |
| 10 | Kid’s Play Set Features 1 | 1 |
| 11 | Kid’s Play Set Features 2 | 1 |
| 12 | Life Size Chess Board | 1 |
| 13 | Brian Lara Signage | 1 |

Table 3: New Features List

UPGRADE OF BROADWAY

Please see Appendix 6 “Broadway Study” for the scope of works for this part of the project.

DESIGN REQUIREMENTS

Preparation and submission of Designs and Drawings (in accordance with the “Design-Build Proposal /Approach”) shall include the following:-

1. Designs and drawings shall be completed to a level of detail, adequacy and completeness which will be acceptable for submission to the Town & Country Planning Division (TCPD) to meet the requirements for Final Approval.
2. Technical Specifications (Materials and Workmanship, Codes)
3. Listing, Description and Layout of proposed basic furniture, fixtures and equipment.
4. Cut sheets for all plumbing, electrical, IT, fittings and fixtures and any special architectural features
5. Architectural and Engineering Designs and Drawings (plans, elevations, sections and details) shall include as required but not be limited to the following:
 - a) Site Plan –
 - Site inspection especially areas that requires digging or the building of large structures.
 - Site plan of the project showing location of applicable buildings, drives, and major mechanical equipment, parking and landscape elements.
 - Clear delineation of the project limit lines where applicable
 - Preliminary spot elevations
 - Primary spot elevations
 - Existing utilities
 - Proposed utilities
 - Site drainage
 - Site sections as needed to explain overall relationships
 - A coordinated drawing of the infrastructural elements
 - b) Construction Plans
 - Plans showing proposed structural system and structural elements
 - Key dimensions, bay sizes and overall dimensions
 - General notes indicating major extent of materials and any special conditions or equipment
 - Overhead items noted
 - Building sections keyed
 - Key Project limit lines noted if not otherwise clear
 - Preliminary finish schedule
 - Area summary
 - c) Sections
 - Major vertical heights

d) Elevations

- All elevations with extent of finishes detailed
- All materials called out in notes
- Floor lines indicated
- Overall dimensions
- Set-backs and overhangs indicated
- Relationship to existing and finished grade clearly shown

e) Structural

- Comprehensive evaluation, analysis and design report of the proposed structural systems and elements.
- Structural system description of any applicable alterations
- One line drawing of any applicable floor and roof framing plans
- Typical member sizes noted
- Structural Details of all connections and special conditions (large spans, cantilevers, etc.)

f) MEP

- Comprehensive evaluation, analysis and design reports of the proposed MEP systems
- Preliminary system selection
- Energy sources identified, entrances noted on architectural drawings
- Equipment requirements included in architectural drawings
- Utility corridors and risers spaces sized and indicated on architectural drawings
- Special features noted on electrical drawings
- One line system schematics over architectural plans
- Mechanical - Air Conditioning System, Ventilation
- Electrical
- Main Infrastructure – Power and Telecommunications
 - I. Supply & Distribution System
 - II. Lighting – Internal and External systems
 - III. Power Systems
 - IV. Telecommunication System - telephone, internet and television service.
 - V. Information Technology Systems
 - VI. Fire Alarm System
 - VII. Security System
- Plumbing
 - I. Potable Water System Potable Water Booster Pump
 - II. Water Storage
 - III. Pipework
 - IV. Hot water System
 - V. Sanitary Waste and Vent System
 - VI. Sanitary Fixtures

6. All designs shall be prepared in accordance and in compliance with the guidelines, regulations and statutory requirements of all Governmental Statutory and Regulatory Agencies, which include:
 - a) Town & Country Planning Division (TCPD)
 - b) Water and Sewerage Authority (WASA)
 - c) Trinidad and Tobago Electricity Commission (T&TEC)
 - d) Port of Spain City Corporation
 - e) Local Health Authorities
 - f) Ministry of Works and Transport (MOWT - Designs Branch, Highways and Drainage Division)
 - g) Division, Traffic Management Branch and other applicable Divisions)
 - h) Regional Corporations
 - i) Trinidad and Tobago Fire Services
 - j) Environmental Management Authority (EMA)
 - k) Telecommunications Services of Trinidad & Tobago (TSTT)
 - l) Cable Company
7. The Proponent shall assume full responsibility for the professional quality, completeness, accuracy and co-ordination of all design documents and its conformance with all applicable laws, rules, regulations and orders governing said work.
8. All design documents (including drawings, plans, schedules, equipment manuals etc.) shall describe with specificity all elements, details, components, materials, and other information necessary for the complete construction of the Works and the delivery of the Works fully functional and operational for its intended purposes, including compliance/satisfaction of all testing, permitting, qualifications, certifications, validations, and obtaining regulatory certification and approvals by all applicable regulatory authorities required to render the Project and all its components operational and functionally and legally usable for their intended purpose.
9. The Proponent shall perform all Design Services described in, contemplated by, inferable from, or necessary or desirable to achieve the objectives specifically stated in the Scope of Works and in the Employer's requirements and the Contract, including all Design Services necessary for the Project to be properly constructed by the Contractor and used by the Employer in accordance with all applicable guidelines, requirements and standards.
10. All design and construction documents shall be prepared using the English (metric) system, unless otherwise specified in the Contract.
11. All design planning, approach and method should take into consideration sustainability. Sustainable construction should aim in creating a balance in the environmental factors of the construction process and operations where the planning, designing and construction of buildings are carried out based on not only the relevant ecological principles but also by employing efficiency in energy usage, the use of sustainable development practices and the implementation of green technology.
12. Design services shall be performed by licensed design professionals. The standard of care for architectural and engineering services performed shall be the highest degree of care and skill used by design professionals practicing under the same time and locality conditions
13. As-built drawings for architectural, Civil/Structural Engineering, Mechanical, Electrical Engineering and Plumbing