



THE URBAN DEVELOPMENT CORPORATION OF TRINIDAD AND TOBAGO LIMITED (UDeCOTT)

REQUEST FOR PROPOSALS JEAN PIERRE COMPLEX REFURBISHMENT WORKS

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified and experienced entities to submit proposals for the **Jean Pierre Complex Refurbishment Works**.

In accordance with the Public Procurement and Disposal of Public Property Act, 2015 (as amended), suppliers of goods, works and services, interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>. Therefore, UDeCOTT is inviting suitably qualified suppliers to register and apply for pre-qualification in the OPR's Procurement Depository for the following:

Line of Business Code: 72100000 - Building and Facility Maintenance and Repair Services.

The RFP package may then be collected at UDeCOTT's Head Office, First Floor, 38-40 Sackville Street, Port of Spain or provided electronically upon request, from **Monday March 4, 2024 (excluding weekends and public holidays)**, between the hours of **9:00 a.m. to 4:00 p.m. (AST)**.

The successful contractor shall be chosen using competitive selection process as set out in the Request for Proposals (RFP). Proponents are informed that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

INFORMATION SESSION

An **Online Information Session** will be held **via Microsoft Teams on Friday March 8, 2024 at 9:00 a.m.** This will be followed by a **Site Visit on Friday March 8, 2024 at 11:00 a.m.** Interested parties are kindly asked to confirm their availability, together with the **names and preferred email addresses** of their representatives who will be in attendance, via email to tenders@udecott.com.

SUBMISSION

Proponents are advised that submissions must include ALL the documents as set forth in the RFP and must be in accordance with the terms therein.

Failure to do so may result in disqualification.

The deadline date for submissions is **April 3, 2024 (AST)**.

Additional information may be requested through email forwarded to the attention of **The Office of the Chief Procurement Officer** at tenders@udecott.com.

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

THE OFFICE OF THE CHIEF PROCUREMENT OFFICER

FREQUENTLY ASKED QUESTIONS (FAQs)

JEAN PIERRE COMPLEX REFURBISHMENT WORKS

What is the purpose of this Request for Proposal?

The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Contractor to undertake the Project.

Are Proponents required to purchase the RFP package?

There will be no cost for the RFP package.

When will the RFP be available?

The RFP will be available at UDeCOTT's Head Office, First Floor, 38-40 Sackville Street, Port of Spain, 100622, from Friday March 4, 2024 (excluding weekends and public holidays), between the hours of 9:00 a.m. to 4:00 p.m. (AST).

Are interested parties required to register with the Office of the Procurement Regulator?

Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>. Proponents are required to apply for pre-qualification in the OPR's Procurement Depository for the following:

Line of Business Code: 72100000 - Building and Facility Maintenance and Repair Services.

What is the Location of the site?

The Project Site is the Jean Pierre Sporting Complex, Wrightson Road Extension, Port of Spain.

Is it mandatory to attend the site visit and online information session?

Attendance to the site visit and online information session is **not** mandatory. It does however provide a greater understanding of the requirements of the RFP.

Are there any eligibility requirements for this Procurement Process?

In order to be eligible for evaluation and/or consideration to provide the Works, Proponents must be able to demonstrate the following:

- Incorporation or otherwise registered to do business in Trinidad and Tobago as evidenced by the Certificate of Incorporation or Registration (as applicable);
- Submission of Statutory Clearance/Compliance Certificates, (for companies incorporated/registered in Trinidad and Tobago) valid as at the tender submission deadline, namely;
 - VAT Clearance Certificate
 - BIR Clearance Certificate
 - NIS Certificate of Compliance

Are Proponents required to submit a Bid Bond with their Proposals?

Yes, a Bid Bond valued at **Two Hundred and Fifty Thousand Dollars (\$250,000.00)**, is required for this RFP.

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfil and comply with all requirements of the Request for Proposals.

SCOPE OF WORKS

JEAN PIERRE COMPLEX REFURBISHMENT WORKS

FLOOR FINISHES

- Concrete tiers in stands area to be cleaned/ power-washed & disinfected to remove mould and mildew
- Concrete stairs in stands area to be cleaned/ power-washed & disinfected to remove mould and mildew
- Underside of concrete tiers in stands area to be cleaned/ power-washed & disinfected to remove mould and mildew
- Painted courts in East Stands area to be refurbished and & repainted
- Asphalted courts between the West & Central stand to be refurbished and & repainted
- Concrete stair treads to be cleaned/ power-washed
- Existing terrazzo to be cleaned and polished
- All washrooms to have non-skid porcelain floor tiles installed over existing terrazzo
- Timber multipurpose basketball/ netball court to be replaced
- Replacement of grano apron to the right of the East stands
- Replacement of tiles in shower areas

WALL FINISHES INCLUSIVE OF PAINTING, REPAIR & REFINISHING WORKS

- Re-painting of masonry walls
- Painting of ceiling/ soffit in all enclosed rooms
- Repainting of soffit of stairs
- Re-painting of structural steel
- Re-painting of BRC grillwork
- Re-painting of metal railings/ handrails
- Repainting of ticket booths at the perimeter
- Wall tiling in all washrooms, shower rooms & change rooms
- Tiling of concession counters with large format porcelain tiles

SURFACE FINISHES

- Replacement or resurfacing of existing counters with quartz counters
- Tiling of concession counters with large format porcelain tiles
- New ceilings as required

WINDOWS, DOORS & GLAZING

- Repair and replacement of timber louvers on façade of east stand with windows
- Replacement of plexi-glass as required
- Replacement of all doors
- Replacement of all washroom partitions
- Installation of urinal partitions between each urinal

- Refurbishment of aluminium louvers
- Replacement of missing glass louvers

EQUIPMENT & ACCESSORIES

- Washroom accessories (mirrors, soap dispensers, bins, toilet roll holders, paper towel dispensers, hand driers)
- Installation of scoreboards
- Pigeon proofing especially catwalk area over internal courts in central stand area
- Refurbishment of turnstiles
- Room signage & external building signage on North and South Facades
- Refurbishment of shutters for concession areas

FURNITURE & JOINERY

- Replacement of all seating (9,400 TOTAL) broken down as follows:
 - o West stand 1180 lower stands, 1300 upper stands
 - o Central Stand West 1180 lower stands, 1300 upper stands
 - o Central Stand East 1180 lower stands, 1300 upper stands
 - o East Stand 780 seats
 - o Interior courts 1180 seats

NOTE: add 10% extra for spares

- Replacement of any built in joinery
- New quartz counters over existing RC counters in all washrooms
- Replacement of lockers
- Painting of built in timber shelving with replacement of timber larts as necessary (less than 10%)

ROOF REFURBISHMENT

- Replacement of roof sheeting and purlins
- Replacement of guttering
- Replacement of downpipes

VERTICAL CIRCULATION

- Replacement of escalators (3No)

OTHER WORKS

- Cleaning of service & storage spaces
- Demolition & clearing the building of discarded materials
- Reconstruction of all media booths
- Refurbishment of ticket booths
- Replacement of plexi-panels on North and South facades
- Replacement of vent louvers on North and South facades

- Removal of all existing seating (interior courts)
- Demolition of existing wall and floor tiles to facilitate new floor and wall tiling works
- Removal of plywood ceiling in indoor court area

MEP FIXTURES & FITTINGS

- Replacements per MEP engineer's recommendations

CIVIL/ STRUCTURAL

- Retrofit works per Civil/ Structural engineer's recommendations