



udecott

Urban Development Corporation
of Trinidad and Tobago Limited

An Agency of the Ministry of
Housing and Urban Development

REQUEST FOR PROPOSAL

Design-Build Services for the San Fernando General Hospital Car Park Expansion

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified entities to submit proposals for Design-Build Services for the San Fernando General Hospital Car Park Expansion.

The successful Proponent shall be chosen using a competitive selection process as set out in the Request for Proposals (RFP). Proponents will be required to demonstrate adequate experience in the provision of similar services as defined by the RFP. Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

INSTRUCTIONS FOR PURCHASE OF RFP PACKAGE

- (i) A complete set of documents for this Project may be purchased by making a non-refundable deposit of **TT\$750.00 VAT Inclusive, to UDeCOTT's Operating Account #852948 at any branch of First Citizen's Bank Limited, by Cash or Manager's cheque.**
- (ii) AFTER payment has been deposited into UDeCOTT's account, the RFP package may then be collected at UDeCOTT's Head Office, First Floor, 38-40 Sackville Street, Port of Spain or provided electronically upon request, from **January 18 - 25, 2017 (excluding week ends and public holidays)**, between the hours of **9:00 a.m. to 4:00 p.m. (EST)**, with **proof of payment (stamped deposit receipt from the bank)**. Documents will **NOT be available for purchase or collection after this deadline.**

SUBMISSION DEADLINE

All submissions, clearly marked "ORIGINAL" or "COPY" and labelled as shown below should be placed in sealed plain envelopes and deposited in the appropriately labelled Tender Boxes located on the First Floor of the Urban Development Corporation of Trinidad and Tobago Limited, 38-40 Sackville Street, Port of Spain **no later than 2:00 p.m. (EST) on February 10, 2017:**

"Secretary, Tenders Committee

Urban Development Corporation of Trinidad and Tobago Limited

38-40 Sackville Street

FREQUENTLY ASKED QUESTIONS (FAQs)

SAN FERNANDO GENERAL HOSPITAL CARPARK EXPANSION

1. *What is the purpose of this Request for Proposal?*

The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Contractor with the necessary resources to undertake Design-Build Services for the San Fernando General Hospital Car Park Expansion.

2. *Are there any eligibility requirements for this Procurement Process?*

In order to be eligible for evaluation and/or consideration to provide the Services, the Proponent must be able to demonstrate the following:

1. Submission of receipt for the purchase of the RFQ package;
2. A minimum of two (2) design-build car park construction projects or design-build construction projects similar in nature in the last fifteen (15) years' each valued at least TT\$25M Vat Excl.
3. Independently Audited Financial Statements (for companies) and Accountant's Reports (for partnerships and sole proprietors only) for 2013, 2014 and 2015 prepared in accordance with International Financial Reporting Standards or any other such internationally accepted accounting standards (For Joint Ventures, each member MUST meet this requirement) which clearly identify the individual financial position of the Proponent.
4. Certificate of Registration, Incorporation (and Certificate of Continuance, where applicable);
5. Valid Statutory Documents inclusive of Income Tax and VAT Clearance Certificates and National Insurance Board Compliance Certificate;
6. Firms must submit all documents and information as required by the RFP.

FREQUENTLY ASKED QUESTIONS (FAQs)

SAN FERNANDO GENERAL HOSPITAL CARPARK EXPANSION

3. *Are Proponents required to submit a Bid Bond with their Proposals?*

Each proposal must be accompanied by an original Bid Bond in the value of TT\$3,000,000.00 in the form of a Bank Guarantee acceptable to UDeCOTT and shall be valid for thirty-five (35) days beyond the end of the Tender Proposal Validity Period. Please be advised that bonds from **Bankers Insurance** will not be accepted.

4. *Would proposals submitted by Joint Ventures be acceptable?*

Proposals submitted by Joint Venture (JV) entities would be acceptable providing that the following is included in their Proposals:

1. Joint Venture Guarantee
2. Joint Venture Agreement (executed)
3. Audited Financial Statements, Litigation History and Experience of each member
4. Other related documents identified in the RFP.

5. *What is the recommended team composition?*

At a minimum, the proposed team should comprise the following:

1. Project Manager
2. Mechanical Engineer
3. Electrical Engineer
4. Civil/Structural Engineer
5. Architect
6. Civil Engineer – Infrastructure (Drainage, Roads, Grading)
7. QA / QC Manager
8. HSSE Manager
9. Construction Manager

6. *What experience is the Proponent required to demonstrate?*

Proponents are required to demonstrate that its key human resources assigned to the team have provided similar works on at least two (2) completed car park projects or projects of a similar nature to the value of at least Twenty Five Million Dollars TT\$ 25,000,000.00 (VAT Exclusive).

FREQUENTLY ASKED QUESTIONS (FAQs)

SAN FERNANDO GENERAL HOSPITAL CARPARK EXPANSION

For the purposes of this paragraph, projects of a similar nature means:

Completed design-build projects whereby the proponents was responsible for the provision of design-build projects to the value of at least Twenty Five Million Dollars TT\$ 25,000,000.00 (VAT Exclusive).

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfill and comply with all requirements of the Request for Proposals.



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