



## THE URBAN DEVELOPMENT CORPORATION OF TRINIDAD AND TOBAGO LIMITED (UDeCOTT)

# REQUEST FOR PROPOSAL DESIGN, CONSTRUCTION, EQUIPPING AND COMMISSIONING OF DIALYSIS UNIT AT THE COUVA HOSPITAL AND MULTI-TRAINING FACILITY

The Urban Development Corporation of Trinidad and Tobago Limited, (UDeCOTT) invites suitably qualified and experienced entities to submit proposals for the DESIGN, CONSTRUCTION, EQUIPPING AND COMMISSIONING OF DIALYSIS UNIT AT THE COUVA HOSPITAL AND MULTI-TRAINING FACILITY.

The successful Contractor shall be chosen using a competitive selection process as set out in the Request for Proposals (RFP). Proponents will be required to demonstrate adequate experience in the provision of similar services as defined by the RFP. Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

### INSTRUCTIONS FOR PURCHASE OF RFP PACKAGE

- (i) A complete set of documents may be purchased from **Monday July 6th 2020**, by making a non-refundable deposit of **TT\$2,500.00 VAT Inclusive**, to **UDeCOTT's Operating Account #852948 at any branch of First Citizens Bank Limited, by Cash or Manager's Cheque.**
- (ii) AFTER payment has been deposited into UDeCOTT's account, the RFP package may then be collected at UDeCOTT's Head Office (with proof of payment), First Floor, 38-40 Sackville Street, Port of Spain or provided electronically upon request, **Monday to Friday (excluding public holidays)**, between the hours of **9:00 a.m. to 4:00 p.m. (AST)**, with **proof of payment (stamped deposit receipt from the bank).**

### SUBMISSION DEADLINE

All submissions, clearly marked "ORIGINAL" or "COPY" and labelled as shown below should be placed in sealed plain envelopes and deposited in the appropriately labelled Tender Boxes located on the First Floor of the Urban Development Corporation of Trinidad and Tobago Limited, 38-40 Sackville Street, Port of Spain **no later than 2:00 p.m. (AST) on August 17<sup>th</sup>, 2020:**

**"Secretary, Tenders Committee  
Urban Development Corporation of Trinidad and Tobago Limited  
38-40 Sackville Street  
Port of Spain  
DESIGN, CONSTRUCTION, EQUIPPING AND COMMISSIONING OF DIALYSIS UNIT AT THE COUVA  
HOSPITAL AND MULTI-TRAINING FACILITY"**

Proposals received after the stipulated tender submission deadline **shall not** be eligible for consideration and shall be returned unopened.

The size of the opening in the tender box is 360mm x 50mm and submittals **MUST** be packaged to be able to pass through this opening. Proponents must accurately sign the Tender Submittal Form provided by UDeCOTT's representatives.

Proponents Company's Name, return address, email address and mobile number must be clearly stated on the envelope. Failure to so label the envelopes may result in disqualification.

**PRE-SUBMISSION MEETING AND SITE VISIT**

A pre-submission meeting will be held on Tuesday 14<sup>th</sup> July, 2020 at 10 a.m. (AST) at the following location:

1<sup>st</sup> Floor Conference Room  
38-40 Sackville Street  
Port of Spain

A site visit will be held on Tuesday 14<sup>th</sup> July, 2020 at 1 p.m. (AST) on site.

Additional information may be requested through email forwarded to the attention of **The Secretary, Tenders Committee** at [tendersecretary@udecott.com](mailto:tendersecretary@udecott.com).

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

SECRETARY, TENDERS COMMITTEE

# **DESCRIPTION OF SERVICES**

## **DESIGN, CONSTRUCTION, EQUIPPING AND COMMISSIONING OF DIALYSIS UNIT AT THE COUVA HOSPITAL AND MULTI-TRAINING FACILITY**

Provision of Design, Construction and Equipping Services for the establishment of a Dialysis Unit at the Couva Hospital and Multi-Training Facility as follows:

1. Provision of all Design Services as required based on the approved layout – Structural, Electrical, Plumbing, Mechanical, Architectural etc...
2. Retrofitting and construction works related to site/room readiness at (CHMF) to accommodate the Dialysis Unit
3. Supply, Install, Commission or Re-Commission MEP Plant and Equipment required to support the Dialysis Unit

Supply, Install, Commission the Dialysis Stations including all supporting Medical and Non-Medical Equipment

# **FREQUENTLY ASKED QUESTIONS (FAQs)**

## **DESIGN, CONSTRUCTION, EQUIPPING AND COMMISSIONING OF DIALYSIS UNIT AT THE COUVA HOSPITAL AND MULTI-TRAINING FACILITY**

**1. What is the purpose of this Request for Proposal?**

The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Contractor with the expertise necessary to undertake the Project

**2. What is the Location of the site?**

In the Couva Hospital and Multi-Training Facility.

**3. Are there any eligibility requirements for this Procurement Process?**

In order to be eligible for evaluation and/or consideration to provide the Works, the Proponent must be able to demonstrate the following:

- Registration or incorporation for at least four (4) years (For Joint Ventures, each member MUST meet this requirement);
- Incorporation or otherwise registered to do business in Trinidad and Tobago, as evidenced by the appropriate statutory documents i.e. VAT, NIB, BIR Clearance Certificates and Certificates of Incorporation or Registration. (This shall apply to both a foreign Proponent applying alone or a Joint Venture with a foreign member);

**4. Are Proponents required to submit a Bid Bond with their Proposals?**

No

**5. Would proposals submitted by Joint Ventures be acceptable?**

Proposals submitted by Joint Venture (JV) entities would be acceptable providing that the following is included in their Proposals:

1. Joint Venture Guarantee
2. Joint Venture Agreement (executed)
3. Audited Financial Statements, Litigation History and Experience of each member
4. Other related documents identified in the RFP

**Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfill and comply with all requirements of the Request for Proposals.**