THE URBAN DEVELOPMENT CORPORATION OF TRINIDAD AND TOBAGO LIMITED (UDeCOTT)

PROCUREMENT NOTICE
REQUEST FOR PROPOSALS FOR PROGRAMME MANAGEMENT AND PROJECT MANAGEMENT CONSULTANCY SERVICES FOR THE TRINIDAD AND TOBAGO REVITALISATION PROGRAMME

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified and experienced entities to submit proposals for the following projects:

- **Request for Proposals (RFP):** Programme Management Consultancy Services for the Trinidad and Tobago Revitalisation Programme.
- **Request for Proposals (RFP):** Project Management Consultancy Services for the Trinidad and Tobago Revitalisation Programme – Area #1.

Each project is a separate procurement activity governed by its respective RFP. Proponents may submit proposals for one or more projects but must submit a separate proposal for each RFP.

Proponents are advised that in keeping with the requirements of the Office of Procurement Regulation (OPR), suppliers of goods, works and services interested in conducting business with UDeCOTT must be registered and prequalified on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via https://oprtt.org/procurement-depository/. Proponents are advised that, for ease of reference, the relevant Lines of Business are identified in the respective Frequently Asked Questions (FAQs) available on UDeCOTT's website.

The RFP package will be available via UDeCOTT's E-Tender System from **Thursday, 12 November 2026**. To access the Tender, Proponents must register on the E-Tender System via https://udecott.etenderworld.tt/login.php.

Should you encounter any technical difficulties in accessing or using the system, you are to immediately contact our IT Helpdesk at 225-4004 ext. 206 or etenderhelpdesk@udecott.com, carbon copying the Office of the Chief Procurement Officer at tenders@udecott.com.

The successful Proponent(s) shall be chosen using a competitive selection process as set out in the Request for Proposal (RFP). Proponents are informed that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

INFORMATION SESSION

The Online Information Sessions will be held online via Microsoft Teams on the following dates:

	Procurement Method	Procurement Activity Name	Online information session
1	Request for Proposals (RFP)	Programme Management Consultancy Services for the Trinidad and Tobago Revitalisation Programme	Tuesday, 17 November at **10:00 a.m.**
2	Request for Proposals (RFP)	Project Management Consultancy Services for the Trinidad and Tobago Revitalisation Programme – Area #1	Wednesday, 18 November at **10:00 a.m.**

Interested parties are kindly asked to confirm their availability, together with the **names and preferred email addresses** of their representatives who will be in attendance, via email to tenders@udecott.com.

SUBMISSION

Proponents are advised that submissions must include ALL the documents as set forth in the RFP and must be in accordance with the terms therein.

Failure to do so may result in disqualification.

The deadline date for submission of proposals is **10 December, 2026, at 2:00 p.m. (AST).**

Additional information may be requested through email forwarded to the attention of **The Office of the Chief Procurement Officer** at tenders@udecott.com.

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

THE OFFICE OF THE CHIEF PROCUREMENT OFFICER

FREQUENTLY ASKED QUESTIONS (FAQs)

PROGRAMME MANAGEMENT CONSULTANCY SERVICES FOR THE TRINIDAD AND TOBAGO REVITALISATION PROGRAMME

What is the purpose of this Request for Proposal?
The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Consultant to undertake the Project.

When will the RFP be available?
The RFP package will be available on UDeCOTT's E-Tender System from 12 November 2026.

Are interested parties required to register with the Office of the Procurement Regulator?
Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via https://oprtt.org/procurement-depository/. Proponents are required to apply for pre-qualification in the OPR's Procurement Depository for the following:

Line of Business Code: 80101604 – Project administration or planning

Is it mandatory to attend the online information session?
Attendance to the online information session is **not** mandatory. It does, however, provide a greater understanding of the requirements of the RFP.

Are there any eligibility requirements for this Procurement Process?
In order to be eligible for evaluation and/or consideration to provide the Services, Proponents must be able to demonstrate the following:

- Incorporation or otherwise registered to do business in Trinidad and Tobago as evidenced by the Certificate of Incorporation or Registration (as applicable);
- Submission of Statutory Clearance/Compliance Certificates, (for companies incorporated/registered in Trinidad and Tobago) valid as at the tender submission deadline, namely:
  - VAT Clearance Certificate
  - BIR Clearance Certificate
  - NIS Certificate of Compliance

Are interested parties required to register with the Office of the Procurement Regulator?

Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via https://oprtt.org/procurement-depository/.

Are Proponents required to purchase the RFP package?

There will be no cost for the RFP package.

Are Proponents required to submit a Bid Bond with their Proposals?

No, a Bid Bond is not required for this RFP.

What is the recommended team composition?

At a minimum, the proposed team should comprise the following:

1. Programme Director (1 No.)
2. Programme Technical Assurance Director (1 No.)
3. Programme Commercial & Investment Assurance Director (1 No.)
4. Senior Legal & Contracts Manager (1 No.)

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfil and comply with all requirements of the Request for Proposals.

FREQUENTLY ASKED QUESTIONS (FAQs)

PROJECT MANAGEMENT CONSULTANCY SERVICES FOR THE TRINIDAD AND TOBAGO REVITALISATION PROGRAMME – AREA #1

What is the purpose of this Request for Proposal?
The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Consultant to undertake the Project.

When will the RFP be available?
The RFP package will be available on UDeCOTT's E-Tender System from 12 November, 2026.

Are interested parties required to register with the Office of the Procurement Regulator?
Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via https://oprtt.org/procurement-depository/. Proponents are required to apply for pre-qualification in the OPR's Procurement Depository for the following:

Line of Business Code: 81101513 – Building Construction Management

Is it mandatory to attend the online information session?
Attendance to the online information session is **not** mandatory. It does, however, provide a greater understanding of the requirements of the RFP.

Are there any eligibility requirements for this Procurement Process?
In order to be eligible for evaluation and/or consideration to provide the Services, Proponents must be able to demonstrate the following:

- Incorporation or otherwise registered to do business in Trinidad and Tobago as evidenced by the Certificate of Incorporation or Registration (as applicable);
- Submission of Statutory Clearance/Compliance Certificates, (for companies incorporated/registered in Trinidad and Tobago) valid as at the tender submission deadline, namely:
  - VAT Clearance Certificate
  - BIR Clearance Certificate
  - NIS Certificate of Compliance

Are interested parties required to register with the Office of the Procurement Regulator?

Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via https://oprtt.org/procurement-depository/.

Are Proponents required to purchase the RFP package?

There will be no cost for the RFP package.

Are Proponents required to submit a Bid Bond with their Proposals?

No, a Bid Bond is not required for this RFP.

What is the recommended team composition?

At a minimum, the proposed team should comprise the following:

1. Area Project Director (1 No.)
2. Project Managers (4 No.)
3. PPP Commercial / Investment Monitoring Lead (1 No.)
4. Design Technical Manager (1 No.)

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfil and comply with all requirements of the Request for Proposals.