



**THE URBAN DEVELOPMENT CORPORATION OF
TRINIDAD AND TOBAGO LIMITED (UDeCOTT)**

**PROCUREMENT NOTICE
REQUEST FOR PROPOSALS
PROVISION OF FIDIC ENGINEER CONSULTANCY
SERVICES FOR COMMUNITY CENTRES**

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified and experienced entities to submit proposals for the **Provision of FIDIC Engineer Consultancy Services for Community Centres**.

Proponents are advised that in keeping with the requirements of the Office of Procurement Regulation (OPR), suppliers of goods, works and services interested in conducting business with UDeCOTT must be registered and prequalified on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://opr.tt.org/procurement-depository/>. Proponents are advised that, for ease of reference, the relevant Lines of Business are identified in the respective Frequently Asked Questions (FAQs) available on UDeCOTT's website.

The RFP package will be available via UDeCOTT's E-Tender System from **Tuesday, 01 September 2026**. To access the Tender, Proponents must register on the E-Tender System via <https://udecott.etenderworld.tt/login.php>.

Should you encounter any technical difficulties in accessing or using the system, you are to immediately contact our IT Helpdesk at 225-4004 ext. 206 or etenderhelpdesk@udecott.com, carbon copying the Office of the Chief Procurement Officer at tenders@udecott.com.

The successful Proponent(s) shall be chosen using a competitive selection process as set out in the Request for Proposal (RFP). Proponents are informed that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

INFORMATION SESSION

An Online Information Session will be held **via Microsoft Teams on Monday, 07 September 2026, at 10:00 a.m.** Interested parties are kindly asked to confirm their availability, together with the **names and preferred email addresses** of their representatives who will be in attendance, via email to tenders@udecott.com.

SUBMISSION

Proponents are advised that submissions must include ALL the documents as set forth in the RFP and must be in accordance with the terms therein.

Failure to do so may result in disqualification.

The deadline date for submission of proposals is **September 30, 2026, at 2:00 p.m. (AST)**.

Additional information may be requested through email forwarded to the attention of **The Office of the Chief Procurement Officer** at tenders@udecott.com.

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

THE OFFICE OF THE CHIEF PROCUREMENT OFFICER

FREQUENTLY ASKED QUESTIONS (FAQs)

PROVISION OF FIDIC ENGINEER CONSULTANCY SERVICES FOR COMMUNITY CENTRES

What is the purpose of this Request for Proposal?

The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Consultant to undertake the Project.

When will the RFP be available?

The RFP package will be available on UDeCOTT's E-Tender System from Tuesday, September 01, 2026.

Are interested parties required to register with the Office of the Procurement Regulator?

Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>. Proponents are required to apply for pre-qualification in the OPR's Procurement Depository for the following:

Line of Business Code: 81101513 – Building Construction Management

Is it mandatory to attend the online information session?

Attendance to the online information session is **not** mandatory. It does, however, provide a greater understanding of the requirements of the RFP.

Are there any eligibility requirements for this Procurement Process?

In order to be eligible for evaluation and/or consideration to provide the Services, Proponents must be able to demonstrate the following:

- Incorporation or otherwise registered to do business in Trinidad and Tobago as evidenced by the Certificate of Incorporation or Registration (as applicable);
- Submission of Statutory Clearance/Compliance Certificates, (for companies incorporated/registered in Trinidad and Tobago) valid as at the tender submission deadline, namely:
 - VAT Clearance Certificate
 - BIR Clearance Certificate
 - NIS Certificate of Compliance

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Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>.

Are Proponents required to purchase the RFP package?

There will be no cost for the RFP package.

Are Proponents required to submit a Bid Bond with their Proposals?

No, a Bid Bond is not required for this RFP.

What is the recommended team composition?

At a minimum, the proposed team should comprise the following:

1. Project Manager/Contract Administrator (1 No.)
2. Quantity Surveyor (1 No.)

Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfil and comply with all requirements of the Request for Proposals.



Scope of Works

for

FIDIC Engineer Consultancy Services for Community Centres

**Prepared by the Urban Development Corporation
of Trinidad and Tobago Limited**

August 2026

1.0 SCOPE OF SERVICES

The Urban Development Corporation of Trinidad and Tobago Limited (“UDeCOTT”) is desirous of procuring a qualified, experienced and competent FIDIC Engineer to perform Consultancy Services to close out the Community Centre projects. The projects are as follows:

1. Corinth Hills Community Centre
2. El Socorro Community Centre
3. Enterprise Community Centre
4. Greenvale Community Centre
5. La Horquetta Community Centre
6. Olera Heights Community Centre
7. Oropune Community Centre
8. Shende Street Community Centre
9. Wallerfield Community Centre
10. La Horquetta Regional Complex
11. Buenos Ayres Community Centre
12. Harmony Hall Community Centre
13. Homework and Activity Centre (Crown Trace)
14. Maraval Community Centre
15. Mt. D’or Community Centre
16. Trincity Community Centre

The duties of the selected Consultant include:

- a) Assisting with the issuance of Termination letters to the Main Contractor for open contracts.
- b) Preparing and agreeing the Final Account with the Main Contractor for each project.
- c) Evaluating Claims and negotiating with the Main Contractor for each project.

The table below illustrates the current status of the projects:

No	Project	Status
1	Corinth Hills	Open Contract - 72%
2	El Socorro	Open Contract - 58%
3	Enterprise	Open Contract - 99%
4	Greenvale	Terminated by the Contractor – approx. 50%
5	La Horquetta	Open Contract - 97%
6	Olera Heights	Open Contract - 6%
7	Oropune	Terminated by the Contractor – approx. 40%
8	Shende Street	Open Contract - 48%
9	Wallerfield	Open Contract - 20%
10	La Horquetta Regional Complex	Open Contract - 0%; LOA issued
11	Buenos Ayres	Works completed, TOC issued, Open security matter

SCOPE OF WORKS – Provision of FIDIC Engineer Consultancy Services for Community Centres



No	Project	Status
12	Harmony Hall	Works completed, Defects Notification Period ended, Outstanding Statutory Approval
13	Homework and Activity Centre	Works completed, Defects Notification Period ended, Outstanding Statutory Approvals
14	Maraval	Works completed, Defects Notification Period ended, Outstanding Statutory Approvals
15	Mt D'or	Open Contract – In Defects Notification Period
16	Trincity	Open Contract – In Defects Notification Period