



## THE URBAN DEVELOPMENT CORPORATION OF TRINIDAD AND TOBAGO LIMITED (UDECOTT)

### REQUEST FOR PROPOSALS REFURBISHMENT OF THE DWIGHT YORKE STADIUM PHASE III – SUPPLY, DELIVERY AND INSTALLATION OF GYM, TRACK AND FIELD EQUIPMENT

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified and experienced entities to submit proposals for the **Refurbishment of The Dwight Yorke Stadium Phase III – Supply, Delivery and Installation of Gym, Track and Field Equipment.**

In accordance with the Public Procurement and Disposal of Public Property Act, 2015 (as amended), suppliers of goods, works and services, interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>. Therefore, UDeCOTT is inviting suitably qualified suppliers to register and apply for pre-qualification in the OPR's Procurement Depository for the following:

**Line of Business Code: 49220000 - Sports equipment and accessories**

The tender process for this project will be conducted via UDeCOTT's E-Tender System. The RFP package will be available on the E-Tender System from **Thursday July 18, 2024**. To access the Tender, Proponents must register on the E-Tender System via <https://udecott.etenderworld.tt/login.php>.

Should you encounter any technical difficulties in accessing or using the system, you are to immediately contact our IT Helpdesk at 225-4004 ext. 206 or [etenderhelpdesk@udecott.com](mailto:etenderhelpdesk@udecott.com), carbon copying the Office of the Chief Procurement Officer at [tenders@udecott.com](mailto:tenders@udecott.com).

The successful contractor shall be chosen using competitive selection process as set out in the Request for Proposals (RFP).

#### **INFORMATION SESSION**

**An Online Information Session** will be held **via Microsoft Teams on Wednesday July 24, 2024 at 10:00 a.m.** This will be followed by a **Site Visit** on **Thursday July 25, 2024 at 10:00 a.m.** Interested parties are kindly asked to confirm their availability, together with the **names and preferred email addresses** of their representatives who will be in attendance, via email to [tenders@udecott.com](mailto:tenders@udecott.com).

#### **SUBMISSION**

Proponents are advised that submissions must include ALL the documents as set forth in the RFP and must be in accordance with the terms therein.

**Failure to do so may result in disqualification.**

The deadline date for submissions is **August 16, 2024 (AST)**.

Additional information may be requested through email forwarded to the attention of **The Office of the Chief Procurement Officer** at [tenders@udecott.com](mailto:tenders@udecott.com).

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

THE OFFICE OF THE CHIEF PROCUREMENT OFFICER

## **FREQUENTLY ASKED QUESTIONS (FAQs)**

### **REFURBISHMENT OF THE DWIGHT YORKE STADIUM PHASE III – SUPPLY, DELIVERY AND INSTALLATION OF GYM, TRACK AND FIELD EQUIPMENT**

#### **What is the purpose of this Request for Proposal?**

The purpose of this Request for Proposal is to identify and contract a suitably qualified and experienced Contractor to undertake the Project.

#### **When will the RFP be available?**

The RFP package will be available on UDeCOTT's E-Tender System from Thursday July 18, 2024.

#### **What is the Location of the site?**

The Project Site is the Dwight Yorke Stadium, located along the Claude Noel Highway in Bacolet, Scarborough, Tobago.

#### **Are interested parties required to register with the Office of the Procurement Regulator?**

Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>. Proponents are required to apply for pre-qualification in the OPR's Procurement Depository for the following:

Line of Business Code: 49220000 - Sports equipment and accessories

#### **Is it mandatory to attend the site visit and online information session?**

Attendance to the site visit and online information session is **not** mandatory. It does however, provide a greater understanding of the requirements of the RFP.

#### **Are there any eligibility requirements for this Procurement Process?**

In order to be eligible for evaluation and/or consideration to provide the Works, Proponents must be able to demonstrate the following:

- Incorporation or otherwise registered to do business in Trinidad and Tobago as evidenced by the Certificate of Incorporation or Registration (as applicable);
- Submission of Statutory Clearance/Compliance Certificates, (for companies incorporated/registered in Trinidad and Tobago) valid as at the tender submission deadline, namely;
  - VAT Clearance Certificate
  - BIR Clearance Certificate
  - NIS Certificate of Compliance

#### **Are interested parties required to register with the Office of the Procurement Regulator?**

Proponents are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015, all proponent interested in conducting business with UDeCOTT must be registered on the OPR

Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>.

**Are Proponents required to purchase the RFP package?**

There will be no cost for the RFP package.

**Are Proponents required to submit a Bid Bond with their Proposals?**

No, a Bid Bond is not required for this RFP.

**Proponents are to note that the responses provided as guidance to these Frequently Asked Questions does not relieve the Proponent of its obligation and responsibility to fulfil and comply with all requirements of the Request for Proposals.**

## **SCOPE OF WORKS**

### **Scope of Services – Supply, Delivery and Installation of Gym, Track and Field Equipment for the Dwight Yorke Stadium**

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) requires the services of a Specialty Contractor for the provision of Gym, Track and Field Equipment as defined below for the Dwight Yorke Stadium.

#### **Scope of Works**

1. Provision of Gym Equipment as specified in **Bill #2** and the following:
  - a. Equipment must comply with all parts under the International Standard for Stationary Training Equipment – ISO 20957 or an equivalent standard;
  - b. Equipment must be of Commercial Grade; and
  - c. Contractor to provide product manufacturer specifications to UDeCOTT for approval prior to procurement of the equipment.
2. Provision of Track Equipment in accordance with **Bill #3** and the following:
  - a. Specifications to match or be equivalent to Lynx System Developers Inc. or an equivalent World Athletics approved Start Information System:
    - Eight Lane Wired ReacTime False Start Detection System Package
    - Championship Vision Package
3. Provision of Field Equipment in accordance with **Bill #4** and the following:
  - a. Equipment must be approved under the World Athletics List of certified Competition Track Equipment and certified Throwing Implements;
4. Contractor shall provide all Equipment manufacturer specifications to UDeCOTT for approval prior to procurement of the equipment.
5. Contractor to provide for all procurement, shipping, duty and custom fees, transportation to site, installation and commissioning of equipment.
6. Provide the necessary site accommodation and facilities for the duration of project; and
7. Preparation of as-built documents, warranties, manuals, CD's and other handover documentation to the Employer upon completion of the works.

**Proponents are to note the following:**

1. The Scope of the Contractor services for the Dwight Yorke Stadium – Supply, Delivery and Installation of Gym, Track and Field Equipment includes at a minimum:
  - a. Mobilization and storage of materials
  - b. Detailed Project Schedule.
  - c. HSE Documentation - Method Statement, JSA, Risk Assessment, and Emergency Response Plan for the related track rehabilitation works; Full safety gear is to be worn at all times during the execution of the Works.
2. Ensuring the relevant inspections of work by the assigned UDeCOTT officers is conducted throughout the construction process.
3. Conducting the relevant quality tests during the works in accordance with the relevant specifications and submission of the results to the Project Manager; on completion.
4. Proponents are to safeguard against possible damages to the adjacent areas of the Stadium and to ensure protection of the works until completion and handover.