

# REQUEST FOR PROPOSALS FOR THE SUPPLY, DELIVERY, COMMISSIONING AND MAINTENANCE OF FIRE- FIGHTING VEHICLES AND EQUIPMENT FOR THE TRINIDAD AND TOBAGO FIRE SERVICES

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT), on behalf of the Ministry of National Security, invites suitably qualified entities to submit proposals for the supply, delivery, commissioning and maintenance of Fire-Fighting Vehicles and Equipment for the Trinidad and Tobago Fire Services.

Proponents may submit proposals for one or more complete Lots of vehicles and equipment as follows:

| No.                | Description   | Quantity  |
|--------------------|---|-----------|
| <b>Lot 1:</b>      |   |           |
| 1                  | Water Tender, 4 X 4, (fully equipped)   | 6         |
| 2                  | Water Tanker, 4 X 6, (fully equipped)   | 5         |
| 3                  | Emergency Tender, 4 X 4   | 4         |
| 4                  | Hose Laying Tender, four-wheel drive  | 2         |
| <b>Lot 1 Total</b> |   | <b>17</b> |
| <b>Lot 2:</b>      |   |           |
| 5                  | Chemical / Industrial Tender  | 3         |
| 6                  | Hazardous Material Vehicle  | 1         |
| 7                  | Hazardous Chemical Vehicle  | 1         |
| 8                  | Ambulance (fully equipped)  | 7         |
| <b>Lot 2 Total</b> |   | <b>12</b> |
| <b>Lot 3:</b>      |   |           |
| 9                  | Pick-up Van (double-cab)  | 6         |
| 10                 | Bus, 25-Seater  | 2         |
| 11                 | Bus, 50-Seater  | 1         |
| 12                 | Truck, flat-bed, with canopy and provision for the attachment of a lift at back | 1         |
| 13                 | Forklift  | 1         |
| 14                 | Dinghy  | 1         |
| <b>Lot 3 Total</b> |   | <b>12</b> |
| <b>TOTAL</b>       |   | <b>41</b> |

The successful Proponent(s) shall be chosen using a competitive selection process as set out in the Request for Proposals. Proponents will be required to demonstrate adequate experience in the provision of similar services as defined by the RFP. Proponents are advised that submissions must include ALL the documents as set forth in the RFP. Failure to do so may result in disqualification.

## INSTRUCTIONS FOR PURCHASE OF RFP PACKAGE

- A complete set of documents for this Project may be purchased by making a non-refundable deposit of **TT\$1,500.00 VAT Inclusive, to UDeCOTT's Operating Account #852948 at any branch of First Citizen's Bank Limited, Trinidad, by Cash or Manager's cheque.** Overseas Proponents may issue payment by **wire transfer with SWIFT Code (FCTTTTPS).**
- AFTER payment has been deposited into UDeCOTT's account, the RFP package may then be collected at UDeCOTT's Head Office, First Floor, 38 – 40 Sackville Street, Port of Spain or provided electronically upon request, from **November 23 - 30, 2015 (excluding weekends and public holidays), between the hours of 9:00 a.m. to 4:00 p.m. (EST), with proof of payment (stamped deposit receipt from the bank).** Documents will NOT be available after this deadline.

## PRE-SUBMISSION MEETING DETAILS

Proponents will be invited to attend pre-submission information sessions at UDeCOTT's Head Office, 38-40 Sackville Street, Port of Spain, Trinidad, on **Friday December 4, 2015 commencing at 9:00 a.m. (EST).**

## BID BONDS

Each Proposal must be accompanied by a Bid Bond in the value stated below for each lot, in a form acceptable to UDeCOTT, from a bank acceptable to UDeCOTT, and shall be valid for thirty-five (35) days beyond the end of the Tender Proposal Validity Period. Personal or company cheques are not acceptable.

- **Lot 1 – TT\$3,000,000.00**
- **Lot 2 – TT\$1,000,000.00**
- **Lot 3 – TT\$500,000.00**

## SUBMISSION DEADLINE

All submissions, clearly marked "ORIGINAL" or "COPY", "QUALIFICATION PROPOSAL" or "FEE PROPOSAL" and labelled as shown below should be placed in sealed plain envelopes as required by the RFP and deposited in the appropriately labelled Tender Boxes located on the First Floor of the Urban Development Corporation of Trinidad and Tobago Limited, 38-40 Sackville Street, Port of Spain no later than **2:00 p.m. (EST) on January 11, 2016:**

## "Secretary, Tenders Committee

**Urban Development Corporation of Trinidad and Tobago Limited  
38-40 Sackville Street  
Port of Spain**

**SUPPLY, DELIVERY, COMMISSIONING AND MAINTENANCE OF  
FIRE-FIGHTING  
VEHICLES AND EQUIPMENT FOR THE TRINIDAD AND TOBAGO  
FIRE SERVICES"**

Proposals received after the stipulated tender submission deadline **shall not** be eligible for consideration and shall be returned unopened.

The size of the opening in the tender box is 370mm x 50mm and submittals **MUST** be packaged to be able to pass through this opening. Proponents must accurately sign the Tender Submittal Form provided by UDeCOTT's representatives.

Proponents Company's Name, return address, email address and mobile number must be clearly stated on the envelope. Failure to so label the envelopes may result in disqualification.

This Notice, along with responses to Frequently Asked Questions, may also be viewed at UDeCOTT's website at <http://www.udecott.com>.

Additional information may be requested through email forwarded to the attention of **The Secretary, Tenders Committee** at [tendersecretary@udecott.com](mailto:tendersecretary@udecott.com).

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFP.

**SECRETARY, TENDERS COMMITTEE**