



udecott
Urban Development Corporation
of Trinidad and Tobago Limited

An Agency of the Ministry of
Housing and Urban Development

REQUEST FOR QUOTATIONS FOR THE LEASING OF TWENTY-TWO (22) VEHICLES

The Urban Development Corporation of Trinidad and Tobago Limited (UDeCOTT) invites suitably qualified entities to submit quotations for the supply of twenty-two (22) vehicles on a leased basis for its use within Trinidad and Tobago, as follows:

Item	Description	Quantity	Brief Specifications
A	Mid-sized pick-up truck	1	Automatic, 2x4 / 4x4
B	Compact sedan	3	Automatic, Basic – 1,600 cc to 1,800 cc
C	Compact SUV / Crossover Utility Vehicle (CUV)	13	Automatic, Basic – 2x4 / 4x4 / AWD
D	Option 1 – Mid-sized SUV Option 2 – Mid-sized Sedan	5	Automatic – Deluxe - 2x4 / 4x4 / AWD Automatic – Deluxe – 2,000 cc

INSTRUCTIONS FOR PURCHASE OF RFQ PACKAGE

(i) A complete set of documents for this Project may be purchased by making a non-refundable deposit of **TT\$750.00 VAT Inclusive, to UDeCOTT's Operating Account #852948 at any branch of First Citizen's Bank Limited, Trinidad, by Cash or Manager's cheque.**

(ii) AFTER payment has been deposited into UDeCOTT's account, the RFQ package may then be collected at UDeCOTT's Head Office, First Floor, 38-40 Sackville Street, Port of Spain or provided electronically upon request, from **May 20-27, 2016 (excluding weekends and public holidays)**, between the hours of **9:00 a.m. to 4:00 p.m. (EST), with proof of payment (stamped deposit receipt from the bank).** Documents will NOT be available for collection after this deadline.

SUBMISSION DEADLINE

All submissions, clearly marked "ORIGINAL" or "COPY" and labelled as shown below should be placed in sealed plain envelopes and deposited in the appropriately labelled Tender Boxes located on the First Floor of the Urban Development Corporation of Trinidad and Tobago Limited, 38-40 Sackville Street, Port of Spain **no later than 2:00 p.m. (EST) on June 10, 2016:**

**"Secretary, Tenders Committee
Urban Development Corporation of Trinidad and Tobago Limited
38-40 Sackville Street
Port of Spain
LEASING OF VEHICLES"**

Proposals received after the stipulated tender submission deadline **shall not** be eligible for consideration and shall be returned unopened.

The size of the opening in the tender box is 360mm x 50mm and submittals **MUST** be packaged to be able to pass through this opening. Proponents must accurately sign the Tender Submittal Form provided by UDeCOTT's representatives.

Proponents Company's Name, return address, email address and mobile number must be clearly stated on the envelope. Failure to so label the envelopes may result in disqualification.

This Notice, along with responses to Frequently Asked Questions, may also be viewed at UDeCOTT's website at <http://www.udecott.com>.

Additional information may be requested through email forwarded to the attention of **The Secretary, Tenders Committee** at tendersecretary@udecott.com.

UDeCOTT reserves the right to reject any or all proposals for failure to comply with any mandatory requirements stated in the RFQ.

SECRETARY, TENDERS COMMITTEE